

FAUG MINUTES – Deschutes County

August 17, 2011 - 1:00 p.m. to 5:00 p.m.

August 18, 2011 - 9:00 a.m. to 12:00 p.m.

Meeting Location:

Deschutes County Community Corrections - Programs Building
63311 Jamison Road, Bend, OR 97701
(541)385-3246

Day One:

Introductions/Welcome/Housekeeping

Lily/Chris / Group

In attendance: Susan Sowers (Benton), John Middlesworth (Clackamas), Ken Yee (Columbia), Chris Bell (Deschutes), Andie Cortes (Douglas), Roger Stampke (Harney), Ed Powell (Hood River), Michael Elkinton (Jackson), Lily Morgan (Josephine), Dru VanRiper (Lake), Mandy Gautney (Lincoln), Dominic Dunmire (Linn), Gina Courson (Marion), Charles Adler (Multnomah), Wende Kirby (Multnomah), Angela Boyer (Polk), Glenda McDaniel (Union), Chris Swayzee (Washington), Lee Cummins & Mary Hunt (DOC-FAST), Ted Mitchell & Chris Sitkei (DOC-IT)

Minute Review

Group

Passed as reviewed.

Option 23/24 Update

Ted Mitchell-DOC

Found that personal information was being sent via Option 23/24 in DOCSUM files via email that was not encrypted. (Option 23 sends in Word Perfect format, Option 24 sends in Word format). Soon, the docsum information will no longer be sent via email. A browser screen will pop up and ask if we want to save or open. You can save to same location where previous DOCSUM was routed to. The emails will stop as of August 31, 2011. Multnomah County does not save DOCSUM files the same as the rest of the state but DOC is working on a solution for Multnomah County. DOCSUM is accessible in the OIS system as well. OIS demonstrated.

As part of the OIS updates, the Chrono button under case plans in LS/CMI that has been broken since January will be re-activated also on August 31st.

More button under "Info" in any OMS system will take you to the Public Information Screen.

Eventually, OMS (Offender Management System) will have TCU (Texas Christian University), URICA (Stage of Change), STM (Security Threat Management), LS/CMI, Case Plan, PREA (Prison Rape Elimination Act) all under one log-in. OMS is primarily for data entry OIS (Offender Information System) is for reporting only, not data entry.

DOC Update

Lee Cummins

1) CMA Workgroup Update - Looking at a late Fall / Early Winter implementation for the Case Plan and LS/CMI updates. Need to find four additional LS/CMI users that could be testers in late October or early November. They do not have to be FAUG reps but anyone that is good with LS/CMI. Will be two sessions for testing, maybe a couple days a piece. Angela Boyer, Mandy Gautney and Donovan Dunmire offered to help and Marne Pringle from Clackamas County recommended. CMA may be demonstrated at our November meeting.

2) URICA – demonstrated by IT and explained by Dominic Dunmire. Will become “live” on August 31st. Wende will find out about user manual.

3) Service requests –

a) 2490 OMS user accounts – not all DOC400 users had access to OMS. Now user accounts in OMS are automated to pull from all DOC400 users (so now all DOC400 users have access).

b) SOSN PSO designator – could only enter one notification at a time. Request ability to enter multiple notifications at once. Will soon be started by Helen Kennedy.

c) 2498 Static 99 update to Static 99R – had to put a hold on the service request as a portion could not be automated related to determining age at time of release. Questions are being developed for PO’s to calculate age at time of release.

d) 2507 & Remedy ticket -Sanctions – removing delete authority from all users after 7 days. Only FAUG user can delete. Once a sanction is sent to another user, the writer does not own the sanction. Could not block old completed Board sanctions from being deleted. Can only delete sanction if it is “PEND”. Chris has been testing for us to get bugs worked out. – Also going to require COMP sanction before the body can be closed.

e) 2520 – OACCD – OCMS Replacement – Risk assessment workgroup that has been testing alternatives to OCMS. The workgroup decided on the Public Safety Checklist (PSC). If no score under PSC, then use the Proxy assessment. DOC will try to start on the service request to automate the PSC service request around mid-September. Lee will be looking for FAUG members to help with testing and will send out an email to solicit help.

f) Treatment Record clean up – have mostly been cleaned up. Only 373 records where treatment program has been closed with assignments not closed (offender still assigned to program). REMINDER – Go to treatment record and unexpired the program. Then enter option 12 (work with assignments) and enter exit codes and dates. Then you can re-expire the program.

Automation Sub-Committee

Lee Cummins

No update at this time as the group did not meet. Next meeting is September 13, 2011.

SOON Issues

Mary Hunt

Clarification requested from last meeting on Chrono headers. “V” Victim does not count as a Significant Contact on Home Visits. Victim does count as a collateral on other visits but not home visit. Should be a “fixit” as this contact is not counting as a home visit completed.

Regarding cursor placement in Chronos to start at Time field, this was not approved. Will be requesting that TIME entry be mandatory. Group had passionate discussion regarding this and will discuss further tomorrow.

Day Two:

ROUND TABLE

GROUP

Angela – Anyone having problems getting Parole Board Certificates of Expiration? Pat Ziegler with Parole Board sends them out. Group finding that some arrive and then others have to be asked for.

Lily - Is everyone using Expiration Certificates for Local Control closures? YES. Chris will send form out to FAUG email.

Dominic – Supervision fee DOCSUM code does not always pull data. Lily had one that was sent to the helpdesk and they found there was coding wrong in an area PO did not have access to (Admit process- offender back and forth in abscond). Suggest sending individual issues to the helpdesk.

Will there be a DOCSUM code for LS/CMI results? At this time NO since the data is not in DOC400. There may be a possibility once LS/CMI is moved to OMS but not certain yet. Wende thinks it may be a possibility as TCU is stored in OMS and populates DOC400. THIS WILL REQUIRE A SERVICE REQUEST.

Ken – Is no longer receiving FAUG group emails. Group recommends checking Junk Email Filter. If that does not work, send email to Lee Cummins.

Chris – LS/CMI. With Institutions completing LS/CMI assessments do the field use those tests to develop case plans or doing new tests. Group recommends starting fresh and developing own test.

Wende – Does anyone use the Drug Free Zone code? Portland mayor has created Drug Impact Area (same thing, different name). Wende requesting adding code of DIA (Drug Impact Area) to conditions code. Group discussed creating code for one county but realized this impacts more than Multnomah County. Request further discussion in the future regarding condition codes. GROUP SUPPORTS CODE BEING CREATED.

Andie – Any problems with reports pulling compact cases for Inactive probation? Yes, problem. But cannot be filtered. Not applicable for compact.

Also, is it possible to run a caseload list for just Abscond? Subset (Shift F5) from All to ABS (no asterisk)

Lily – Building Search training for PO's being hosted by DPSST on October 13th. Training free and lodging provided by DPSST. Register via DPSST website.

COMMUNICATION

Wende

There are many requests to various FAUG members or Counties to test programs or service requests. FAUG is the body that is supposed to be the testers. URICA was tested by one person who did not know that she was the only tester. Request individual FAUG reps communicate with group when asked to be a tester.

GROUP REQUESTS THAT ALL REQUESTS FOR WORKGROUPS AND TESTERS BE RUN THROUGH FAUG.

GROUP REQUESTS LIAISON FROM OACCD ATTEND FAUG

GROUP ALSO REQUESTS TRAINING AT FAUG MEETINGS START UP AGAIN

SOON FOLLOW-UP

Lily/Group

Group DECIDED NOT TO CHANGE TIME PROCESS.

NEXT MEETING –

November 16-17, 2011

JOSEPHINE COUNTY (Grants Pass)

DECISIONS MADE –

Wende requesting adding code of DIA (Drug Impact Area) to conditions code. **GROUP SUPPORTS CODE BEING CREATED.**

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