

Meeting Minutes

Wednesday, January 9th and Thursday, January 10th 2019

Seven Feathers Casino Resort, Canyonville

Attendees:

Commander Jeff Wood, Marion; Lieutenant Kevin Karvandi, Marion; Lieutenant Jay Bergmann, Marion; Director Steve Berger, Washington; Joe Simich, Washington; Manager Karleigh Mollahan, Washington; Director Dale Primmer, Umatilla; Director Jodi Merritt, Polk; Director Brett Lind, Crook; Director Maureen Robb, Linn; Director Aaron Hartman, Klamath; Cindy Booth, DOC; Hank Harris, DOC; Larry Bennett, DOC; Lee Cummins, DOC; Director Malcom McDonald, Clackamas; Director Todd McKinley, Grant; Director Eric Guyer, Jackson; Deputy Director John Watson, Jackson; Director Joe Garcia, Douglas; Director Jake Greer, Lake; PO Zach Hall, Lake; Director Tony Campa, Lincoln; Office Manager Angela Hoak, Lincoln; Director Justin Carley, Benton; Board Member Patty Cress, BOPPSBudget/Policy Advisor Denise Sitler, DOC; Mark Patterson, DOC; Judy Bell, DOC; Senior Manager Lisa Lewis, Multnomah; Senior Manager Stu Walker, Multnomah; Senior Manager Denise Peña, Multnomah; Senior Manager Kathryn Sofich, Multnomah; Senior Manager Jay Scroggin, Multnomah; Senior Manager Erika Preuitt, Multnomah; Director Jessica Beach, Yamhill; Manager Larry Evenson, Yamhill; Director Donovan Dumire, Lane; Research Director Ken Sanchagrin, CJC; Director Dave Denney, Curry; Lt. Director Kristen Hanthorn, Clatsop; Ross Caldwell, CJC; Ian Davidson, CJC; Deputy Director Tanner Wark, Deschutes; Director Nate Gaoiran, Josephine; Training Coordinator Chris Enquist, DPSST; and Administrative Services Manager Allycia Weathers, Marion as recorder.

Jeff Wood called the meeting to order Wednesday, January 9th 2019; and requested introductions.

Welcome

- Joe Garcia provided welcome and opening remarks.

Approval of Minutes

- Minutes from the November 2018 OACCD meeting were reviewed;
- No changes were requested; and
- Aaron Hartman made a motion to approve the minutes:
 - The motion was seconded by Maureen Robb; and
 - A voice vote was unanimous.

Department of Corrections

- **Biennial Reports**
 - Copies handed out:
 - Let DOC know:
 - If you will not use all of the copies provided; or
 - If more copies are needed.
 - Digital copy to be sent.

- **Budget Discussion**

- Governor's Budget email came out last week;
- Chart Hand out:
 - \$259,000 for grant in aid:
 - Incorporates October forecast;
 - One more forecast pending;
 - Assumes \$10 million reduction to earned discharge; and
 - Does not include the time study calculations.
 - SVDO intensive supervision included;
 - Measure 57:
 - Fully funded in Governor's Budget.
 - FSAP fully funded;
 - SB395 Jail Reimbursement:
 - Funds for mandatory DUII sentences;
 - Quarterly invoice from counties;
 - Minimum 90 days, but can be longer; and
 - Utilizing the majority of these funds in the current biennium.
 - DOC Community Corrections Administration:
 - Dome building and interstate compact staff.
- Allocation percentages will not come out until late April or early May:
 - Need most recent forecast.
- One-line reference in narrative around earned discharge:
 - No legislation language available yet;
 - Would require statute change; and
 - Potential this could be tied to a Criminal Justice Commission (CJC) bill.

- **Public Safety Checklist**

- Contracted with Portland State University (PSU) to look at the Public Safety Checklist (PSC) tool;
- Six years since implementation:
 - Recommendation for review every year or two.
- Analysis of PSC:
 - Found it is still predicting very well;
 - Provided recommendations for scoring criteria;
 - Suggestions to make PSC more equitable for gender, race, region, age, and other demographics;
 - Recommended data points and cut off scores.
- Presentation scheduled at the February 21st OACCD executive meeting:
 - Presentation will be the first agenda item;
 - Call-in line available through DOC; and
 - Will ask OACCD to determine cut off scores.
- Looking at calling the updated tool the PSC-R for 'public safety checklist revised'; and
- Improvements in correlation are impressive:
 - PSU staff have done a nice job; and
 - Results very positive across demographics.
- OACCD will determine cut off scores:
 - Cut off scores will have financial impact.
- Next steps:

- Set cut off scores;
- Documentation of programming for PSC;
- Need to update the code; and
- Contract with PSU is set to end in May or June.
- **WRNA**
 - Working to validate women’s risk need assessment (WRNA); and
 - Report development in process.
- **Super user group:**
 - Thanked specific counties for their assistance with this group; and
 - Over 400 service tickets in the last year.
- **API Discussion**
 - Voted in September meeting:
 - Approved ‘Table B’ chart allocating \$101,000 to develop Application Program Interface (API).
 - Emails and phone calls have been coming in since intergovernmental agreements (IGA) went out:
 - Some confusion about API funding.
 - Funding for Business Analyst position:
 - Position to complete analysis of what is necessary to build API;
 - There is a price tag for the API:
 - DOC requested funding at approx. \$1.6 million;
 - Appears to be a CIS rewrite which is a multi-year project; and
 - Analysis will be valuable for either API or CIS rewrite.
 - Amount listed in Table B is what will be in the IGA.
 - Business Analyst to travel to counties to do needs analysis:
 - Goal to take system and create interface to simplify entry and consolidate green screen and OMS;
 - Work continues into next biennium;
 - Potential to roll into CIS rewrite; and
 - \$101,000 is a one-time expenditure, not a long-term commitment.
 - Options:
 - Could modify to include an updated allocation;
 - Stick to status quo voted in September; or
 - Postpone until July with more budget information.
 - Discuss again tomorrow.

Legislative Update

- Governor’s budget came out in early December:
 - First step in a long budget process;
 - Major investments in school funding:
 - Revenue package of \$2 billion.
 - Up to legislators to build final budget;

- Funded human services:
 - Oregon Health Authority; and
 - Medicaid expansion.
- Public Safety funding:
 - Primarily dedicated to Oregon State Police:
 - Have been underfunded for some time; and
 - Requests for multiple years for additional funding for troopers.
 - Funding additional 50 troopers included in Governor's budget;
 - Working with stakeholders on public safety budget strategy:
 - Need for more public safety funding; and
 - Includes community corrections: baseline, cost study, and Justice Reinvestment Initiative (JRI) funds.
- Budget process:
 - Governor's proposed;
 - New members being sworn in;
 - Ways and means co-chairs review:
 - Can work from the Governor's budget;
 - Can build their own budget;
 - May do roll up from last legislatively approved budget:
 - May be the plan this session.
 - Three new co-chairs;
 - Different process than seen in the past.
 - Usually ways and means bare-bones budget goes out around March;
 - Will work with these groups to advocate for funding;
 - Need for assistance in presentations;
 - Compiling a list of legislators, counties, and directors:
 - Will send out to allow directors to begin communicating with legislators.
 - Drafting one-page documents with key talking points:
 - Funding streams;
 - Earned discharge; and
 - Domestic violence supervision funding bill.
 - May request contact with legislators to advocate for budget;
 - There are many new legislators this year;
 - Important they hear from local constituents.
 - Executive Committee has been meeting and discussing issues;
 - Will pull together legislative committee:
 - Meetings starting on January 24th every two weeks via conference call:
 - Strategy around budget;
 - Put together talking points; and
 - Let Jeff know if you would like to participate.

- Legislative work group:
 - Typically have larger, urban areas represented;
 - Would be helpful to have representation from more rural areas;
 - Conference calls move quickly; and
 - Let Jeff know if you have an interest.
- Association of Oregon Counties (AOC) public safety sub-committee:
 - Make recommendations to full committee;
 - Presentation upcoming asking for full support for cost study, and opposing changes to earned discharge;
- OACCD Positions for budget:
 - Talking points sent to directors;
 - Against the earned discharge change;
 - Advocate for baseline budget of \$322 million:
 - Believe time study was done thoroughly and thoughtfully;
 - Stand by the increase; and
 - Reflects the true cost of supervision.
 - Support full funding for measure 57;
 - Support DV bill to provide state funding for Assault IV, Menacing, and Harassment convictions;
 - Support JRI funding; and
 - Public safety is underfunded:
 - Not trying to take funding from other public safety entities; and
 - Public safety is a key responsibility of the state.
- Cost study funding request:
 - If funding requests are not in governor's budget:
 - Agencies are not allowed to advocate or talk about issue unless asked specific questions;
 - Typically agencies go in front of ways and means committees to make presentations;
 - In the past, have had another person present on cost study;
 - DOC currently planning to include cost and time study information in ways and means presentation; and
 - Biennial report includes cost study information.
- Sense of urgency to advocate for appropriate funding level:
 - May be asking for help from those who haven't participated in legislative process; and
 - Have had a tremendous impact on the future of the incarcerated population:
 - Over 1,000 prison year saved through short term trans leave (STTL); and
 - Counties and DOC have done a great job.

Second Chance Employment Tour

- Series of workshops after kick off last April; and
- Part of Governor's Reentry Council, Business Community group:
 - Began planning tour in June 2017; and
 - Funding and sponsorship:
 - Raised \$50,000;
 - Paid for kick off and workshops; and
 - Covered travel related costs.
- Six regional workshops held last year.
- Training in November:
 - Reentry simulation exercise; and
 - Trained on conducting reentry simulation.
- Next steps:
 - Soliciting feedback; and
 - Leverage to industry:
 - Dave's Killer Bread Foundation has been instrumental.
- Worker opportunity tax credits available; and
- Interest in workshops in other areas of Oregon in 2019:
 - Let Cindy Booth know if you have interest in a work shop.

Criminal Justice Commission (CJC)

- New justice reinvestment specialist Ian Davidson:
 - JRI questions or issues to Ian;
 - Previously public safety coordinator for Polk and Yamhill Counties; and
 - Will be visiting a few counties.
- Recidivism dashboard available on website including county data;
- STTL report to be available by the end of January;
- Several evaluation "3%" projects either wrapping up or coming to significant milestones:
 - Legislative reports to submit;
 - Legislative testimony in late May, early June regarding studies including:
 - Lane and Marion Counties senate bill 416 intensive supervision programs;
 - Housing random control trial;
 - Pretrial detainment study;
 - LS/CMI Study; and
 - Length of incarceration compared to recidivism rates.
- Level of Service/Case Management Inventory (LS/CMI) Study:
 - Report coming in June;
 - Four research questions:
 - How scores change over time;
 - How well the LS/CMI predicts recidivism in Oregon;

- How well individuals are matched based on risk levels or domain scores to different treatment outcomes; and
- What populations are most successful across Oregon.
- Working with vendor:
 - Provided data including:
 - LS/CMI scores over time;
 - Treatment information; and
 - Recidivism.
 - Conducted Interviews with community corrections;
 - Plan to conduct interviews with those conducting LS/CMI;
- Initial findings to come to OACCD next quarter; and
- Let Michael or Ross know if you have questions.

DPSST

- DPSST Handout: January 2019 OACCD Update;
- Bureau of Labor and Industries (BOLI):
 - One employee in patrol academy:
 - Issues with employer;
 - Directed to adjust time card down to 40 hours;
 - Dismissed from employment; then
 - Filed a BOLI claim.
 - Investigation for employer, and DPSST audit conducted;
 - Changes to DPSST practices to support employers:
 - DPSST is not the employer;
 - Working to support students and agencies;
 - Changing break practices in alignment with labor law; and
 - Not DPSSTs role to account for time:
 - Question came up about how much time students spend in class;
 - Time keeper in class for purpose of certification Oregon Administrative Rule (OAR) compliance; and
 - Increasing to two student time keepers.
 - Colors ceremony:
 - Fifteen minutes before training day previously; and
 - Moving to beginning of the day at 8 a.m.
 - Review of training hours:
 - Ensuring student project time is accounted for in schedule.
 - Coordination with agencies:
 - DPSST asking students to report hours to agency each week; and
 - Project work:
 - Available for review during academy.
 - Will ensure online schedule is updated more promptly.

- Travel time question:
 - Some agencies paying for time back and forth over the weekend during the commute;
 - Agency by agency decision; and
 - Some agencies have a modified schedule policy for academy hours.
- Firearms Program Revisions Work Group:
 - Will send out email asking for participants; and
 - Likely to start in fall.
- Next classes:
 - February class will likely be full; and
 - May is next class:
 - Let Chris know if you will not have students.
 - Last class was a half-class.

OACCD Representatives

- DPSST Corrections Policy Committee:
 - Term limited position;
 - Current participant has termed-out;
 - Need a name by tomorrow;
 - Jamie Hepner from Hood River County expressed interest;
 - Need a participant from the executive level, with experience in personnel issues, who is also knowledgeable of corrections practices and supervision practices;
 - Meeting attendance is important due to quorum requirements; and
 - Kristen Hanthorn made a motion to nominate Jamie Hepner to the DPSST Corrections Policy Committee:
 - The motion was seconded by Tanner Wark; and
 - A voice vote was unanimous.
- Batterers Intervention Program (BIP) Advisory Committee:
 - Statutorily required participation from Community Corrections and OACCD;
 - Chris Hoy has been on the advisory group, but is retiring;
 - Generally meet quarterly in the Salem area from 9 a.m. to noon;
 - Address research projects which may not be in compliance with current administrative rules:
 - Those which may be approved have criteria set by the advisory group.
 - Address program challenges for compliance issues;
 - Over the next several years:
 - Ongoing review process to update the standards;
 - Administrative rules updated in the last session; and
 - Supported and testified on updates to standards:
 - Include same-sex domestic violence; and

- Include female batterers.
- Steve Berger made a motion to nominate Aaron Hartman to the BIP Advisory Committee:
 - The motion was seconded by Nate Gairan; and
 - A voice vote was unanimous.

Network coordination of agenda's and projects w/OACCD

- Prior email messages about issues with sub-groups;
- Coincides with work to update webpage;
- Those acting as work group liaisons:
 - Sometimes experience drift;
 - Need to review charters;
 - Work with group to update charter if not done in the last year or two; and
 - Reiterate the point these groups are an extension of OACCD:
 - Have had individuals outside of OACCD pushing an agenda; and
 - User groups expressing an agenda which is contrary to OACCD is not appropriate.
- Group charters:
 - To be incorporated on new OACCD website;
 - SOSN charter was updated recently;
 - FVSN is currently working through their charter;
 - Pretrial Justice Network charter was recently written;
 - Steve will check on PCAN charter.
- Article recently published regarding SOSN and University of Cincinnati:
 - Jeff will send to directors.

Jeff Wood adjourned day one of the meeting Wednesday, January 9th at 4:30 p.m.

Jeff Wood called day two of the meeting to order Thursday, January 10th at 9:00 a.m.

Parole Board

- Consolidating under one roof in new location towards the end of January;
- One board vacancy:
 - Will continue to be vacant until direction from governor's office.
- Systems analyst position coming open soon:
 - Hope to fill soon; and
 - Please refer any Information Technology (IT) candidates.
- Parole Board biennial budget at about \$9 million:
 - Governor's budget is at current service level; and
 - Had two policy option packages (POP):
 - Ten new assessment specialists to catch up on classifications:
 - Sounds like there is support for two positions rather than ten.

- One new Victim Specialist to work with Board.
 - General conditions 17 and 18 are now in place:
 - Conditions will be on new orders;
 - Do not apply retroactively:
 - Seeing sanctions for offenders who have old conditions.
 - Case law impacts ability to assign;
 - Proposal:
 - General conditions sheet, consent to modify to add general conditions 17 and 18:
 - Present these two documents to offender;
 - If offender signs, can present to the board;
 - If offender refuses to sign, they have the right to a hearing:
 - Could impact hearings officers.
 - Likely the best option to address the issue;
 - Work around allows for the Board to add the conditions without having to issue new orders for all post prison offenders; and
 - Patty will send email with the two documents attached.
 - Probation cases:
 - General conditions being added by some judges to follow PO directive;
 - Some counties working with district attorneys' offices on language; and
 - Legislation last session to add language has not yet made it into Oregon Revised Statute:
 - SB 1543:
 - Look for the language; and
 - Change to 137.540.
 - Can sometimes take a couple of years for the language update; and
 - Parole board condition added mirrors this language.
 - Challenges with general conditions come from case law on probation cases;
 - Work to ensure sanctions are tied to the correct condition.
- Regional trainings likely to be scheduled for April and May.

Medically Assisted Treatment (MAT)

- Alcohol and Drug Policy Commission and Opioid Task Force;
- Push to make a medical decision rather than PO driven; and
- OACCD discussion:
 - More acceptance of medically assisted treatment in recent years;
 - Doctors can prescribe outside of this statute;
 - Provider checking in with PO to ensure no conflicts with supervision and to work toward information sharing;
 - Issues with urinalysis results;
 - Concerns about dosing immediately without counseling;

- Similar to prescriptions for opiates for addicted offenders;
- One county tracking success rates of this form of treatment;
- Have had judges weigh in on preferred medications in specialty courts;
- Would like to at least be notified of these decisions;
- Encourage counties to meet with treatment agencies and to set up memorandum of understanding (MOU) for information sharing;
- Oregon Revised Statute (ORS) provides some leverage to ensure information sharing;
- Concerns if MAT meets treatment requirements;
- Some federal funding has requirements around MAT;
- Opioid blockers show benefit as a tool to treatment;
- PO weighing in on a treatment decision that may be uninformed could be risky;
- Removing POs from the medical decision may limit liability;
- Counties to check with drug courts on medically assisted treatment;
- Want to ensure the medically assisted treatment is not just a prescription, but is integrated with the treatment component;
- Treatment agencies are split on the topic:
 - Some treatment providers want complete sobriety; and
 - Others are more open to MAT.
- Data around overdoses:
 - Avoid antidotal information in local jurisdiction;
 - National epidemic; and
 - Fentanyl a bigger issue.
- Recommend implementing opiate procedures for the population in conjunction with treatment providers and local health department.
- Issues with judicial lacking confidence in use of suboxone as compared to methadone:
 - Potential lack of controls around suboxone;
 - Need for dosage monitoring; and
 - Can be labor intensive to observe suboxone usage.
- Issues with housing for those on MAT:
 - Concerns about suboxone possession;
 - Transitional houses don't allow substances; and
 - Agreements for observed dosing outside of housing.
- OACCD to take feedback to the Alcohol and Drug Policy Commission:
 - Remove PO from decision; and
 - Consensus as a group.

Eye Detect

- Current ORS limited to polygraph:
 - Language change may allow options;
 - Concerns about identifying a specific provider;
 - Vendor asking for support for bill;

- Competing priorities with the legislature;
- Could be a useful tool;
- Association was not against Eye Detect;
- Not something we want to actively support;
- Potential for a letter of support from association;
- Concerns about body of evidence for Eye Detect technology.
- SOSN had a demonstration:
 - Did not vote or weigh in; and
 - Recommended demonstration at OACCD.
- There are representatives sponsoring a bill; and
- Legislative committee will review and provide an answer.
- Have subgroups look at technology options and have demonstrations.

OACCD Website

- New website is under construction;
- Closing in on finish line;
- Current website information is outdated; and
- Working to get corrected.

HB3464

- Bill passed in 2017;
- Work with local legal counsel;
- Activities with immigration enforcement:
 - Attorney general webpage with [model policy regarding immigration](#).
- Washington County Model:
 - Sent details to staff:
 - What can be released to immigration and Immigration and Customs Enforcement (ICE);
 - Directive memo drafted; and
 - Appointment information is considered public information in Washington County.
- Bill is clear regarding prohibition of disclosing specific client information:
 - Only applies to enforcing immigration status; and
 - Appointment information may or may not be considered public information depending on the opinion of legal counsel.
- Looking into possibility for more information in March meeting:
 - Would be helpful to hear from Department of Justice:

- Contact has been Aaron Knott; and
- Will contact him regarding March meeting.
- May be beneficial to have sample policies:
 - Marion is working on a directive; and
 - Washington has a directive memo.

Work Groups

- SOSN:
 - Association for the Treatment of Sexual Abusers (ATSA) came to executive team:
 - University of Cincinnati (UC) curriculum came up;
 - Goal to engage in training;
 - Open and receptive during conversation;
 - Hope conversations continue to go in a positive direction; and
 - [Article](#) regarding curriculum:
 - UC may be crafting a response.
 - Not forcing curriculum on providers, but working to help providers pass corrections program checklist (CPC);
 - All programs need to pass CPC if they are publicly funded;
 - Counties may contractually obligate providers to specific curriculum;
 - Association message is the importance programs pass the CPC; and
 - Marion County is hosting training for the UC curriculum in February.
 - Next meeting in Lane County:
 - Please send a representative, and if possible a supervisor.
 - Please respond to email asking for training ideas:
 - Get feedback sent back and copy Malcom.
- Case Management- Larry Evenson
 - Case Management meeting scheduled for 2/7 and 2/8 in Salem;
 - WRNA inter-rater reliability (IRR) testing open 1/28-2/15;
 - Filming LSCMI IRR on 1/25 in Salem;
 - Manual revision for OMS scheduled for 2/6 in Salem:
 - Need people to participate; and
 - Participants should be knowledgeable about manuals.
- FVSN- Denise Peña
 - Next meeting scheduled for 2/5 and 2/6;
 - Charter from 2005 being reviewed and updated; and
 - Created subgroups to look at best practices.
- Supportive Housing Workgroup- Donovan Dumire:
 - Sent out recommendations;
 - Have incorporated feedback; and
 - No future meeting dates.
- FAUG –Jodi Merritt
 - Next meeting scheduled for 2/20 and 2/21 in Yamhill.

- Mental Health Supervision Network- John McVay
 - No updates;
- Pretrial Justice Network– Jessica Beach and Wende Jackson
 - Last meeting in October:
 - Finalized charter;
 - Several counties engaged; and
 - Finalized exec team.
 - Decided on quarterly meeting schedule;
 - Next meeting is scheduled 2/13 from 1 to 4:30 p.m. corresponding with JRI summit:
 - Legal expert will be calling in:
 - Has worked with public safety task force.
 - Automon will be present:
 - Pretrial case management software;
 - Clatsop, Clackamas, Multnomah and other counties using;
 - Yamhill working to purchase;
 - Providing a demonstration; and
 - Based on National Institute of Corrections (NIC) outcomes to determine effective pretrial program.
 - Contact Jessica or Wende with questions.
- A&D Taskforce – Nate Gairan
 - Naloxone discussion:
 - Some counties have available;
 - Some counties have a policy;
 - Multnomah working with Health Department;
 - Potential to have deployed at all automated external defibrillator (AED) locations; and
 - Recommendation to have naloxone available to Community Corrections.
 - Fentanyl:
 - Issues with CPR;
 - DOC working on training;
 - Information out for best practices about six months ago:
 - Disperses some accidental exposure risk; and
 - <https://www.whitehouse.gov/ondcp/key-issues/fentanyl/>.

Announcements

- Multnomah County doing move as renovating office on 122nd:
 - Going into temporary, modular buildings.
- JRI summit upcoming:
 - May use JRI funds for travel;
 - Over 1,000 people registered.

- APPA:
 - Winter Institute scheduled for 3/10-3/13;
 - Provide feedback to APPA:
 - Doing some restructuring; and
 - Working on strategic planning.
 - Would like to see representation from Oregon on executive team.
- Agenda suggestion:
 - Union negotiations upcoming;
 - Discuss statewide trends;
 - Good to be on the same page in terms of their ‘asks’;
 - Represented employees are asked not to attend that portion; and
 - Will work to schedule at the beginning or end the agenda.

API Discussion Continued

- Many counties stalled on technology projects because API is not available;
- Discussion to uphold commitment and proceed; and
- Recommendation to move forward as planned in September.

Next meeting is scheduled for March 13-14, 2019 in Marion County.

Jeff Wood adjourned the meeting Thursday, January 10th at 11:39 a.m.

Attachments:

- DOC Biennial Plan
- 2019-2021 Governor’s Balanced Budget (Pac Man)
- DPSST January 2019 OACCD Update
- BOLI Compliance Letter
- DPSST BOLI Memo
- Second Chance Tour Presentation