

## *Meeting Minutes*

*Wednesday, May 8<sup>th</sup> and Thursday, May 9<sup>th</sup> 2019*

*Tetherow Resort, Bend*

### **Attendees:**

Commander Jeff Wood, Marion; Lieutenant Kevin Karvandi, Marion; Lieutenant Jay Bergmann, Marion; Director Kurt Symons, Jefferson; Senior Manager Wende Jackson, Multnomah; Director Steve Berger, Washington; Assistant Director Joe Simich, Washington; Director Dale Primmer, Umatilla; Director Jodi Merritt, Polk; Director Mike Crim, Coos; Business Manager Kelly Church, Coos; Director Brett Lind, Crook; Director Maureen Robb, Linn; Supervisor Greg Lay, Linn; Director Joe Garcia, Douglas; Supervisor Kim Menjou, Lane; Director Lodi Presley, Harney; Lieutenant Jim St. Michell, Malheur; Director Aaron Hartman, Klamath; Assistant Director Jeremiah Stromberg, DOC; Hank Harris, DOC; Shawn Cost-Streety, DOC; Larry Bennett, DOC; Denise Sitler, DOC; Director Malcom McDonald, Clackamas; P&P Manager Kelly Kuklenski, Clackamas; Manager Brian Imdieke, Clackamas; Director Todd McKinley, Grant; Director Eric Guyer, Jackson; Program Manager Marie Curren, Jackson; Deputy Director John Watson, Jackson; Lieutenant Ryan Downing, Baker; Director Jake Greer, Lake; Director Travis Miller, Union County; Director Tony Campa, Lincoln; Director Justin Carley, Benton; Dylan Arthur, BOPPS; Patty Cress, BOPPS; Deputy Compact Administrator Mark Patterson, DOC; Senior Manager Lisa Lewis, Multnomah; Senior Manager Kathryn Sofich, Multnomah; Division Director Jay Scroggin, Multnomah; Senior Manager Denise Peña, Multnomah; Senior Manager John McVay, Multnomah; Analyst Kevin Nyberg, Multnomah; Theresa Marcheth, Multnomah; Director Jessica Beach, Yamhill; Manager Larry Evenson, Yamhill; Commander Jamie Hepner, Hood River; Probation/Parole Manager Tina Potter, Tri-County; Lt. Director Kristen Hanthorn, Clatsop; Sergeant Traci Hubler, Clatsop; Director Dan Robbins, Morrow; Ross Caldwell, CJC; Director Ken Hales, Deschutes; Deputy Director Tanner Wark, Deschutes; Sergeant Dave Denney, Curry; Sergeant Ahnie Seaholm, Tillamook; Training Coordinator Chris Enquist, DPSST; and Administrative Services Manager Allycia Weathers, Marion as recorder.

Jeff Wood called the meeting to order Wednesday, May 8<sup>th</sup> 2019; and requested introductions.

### **Welcome**

- Deschutes Director Ken Hales provided welcome and opening remarks.

### **Department of Corrections**

- **Budget Discussion**
  - Emailed allocation percentages previously; and
  - Allocations may change slightly:
    - If it does change, it will be a small adjustment.
  - Often have questions about allocation between February and the allocation being distributed:
    - Gives time to ensure entry is up-to-date;
    - Provides the most accurate data for the time period; and
    - Potential to provide earlier at the risk of reduced accuracy.
  - Payment in new biennium:

- First quarter payment for grant-in-aid is equal to eighth quarter payment:
  - Make adjustments in the second quarter payment.
- Need a signed Intergovernmental Agreement (IGA) and plan to receive any further payments.
- Measure 57 and Family Sentencing Alternative Program (FSAP):
  - Will send email with questions to address and IGA; and
  - Once IGA is signed:
    - DOC will provide the first year payment; then
    - The second year in July of year two.
- Once budget is approved, the budget unit needs to break down and validate:
  - Denise will send allocation information;
  - IGAs will then go out within a day or two; and
  - Budget 'unpacking' process important to ensure grant-in-aid is accurate.
- Closing out current biennium:
  - Plan modification required for adjustments over 10 percent;
  - Forms provided with biennial plan forms;
  - Denise can provide the form and instructions if needed; and
  - Close out spreadsheets are sent to counties in November/December:
    - Counties complete and send back to DOC; and
    - Important for audit record.
- Biennial plan and IGA:
  - Biennial plan is due prior to executing IGA;
  - Denise can look over county plans and provide feedback; and
  - Will send Measure 57 and FSAP IGAs separately.
- No state agency has their budget as of today:
  - Hold up on voting on one of the large funding packages.
- **Biennial Plans**
  - Reports went out:
    - Reach out to DOC with any questions.
    - Counties may send a written response:
      - Will be kept as part of the record.
    - Counties will be notified if there is a request for the report as part of a public records request.
  - Timing for next report:
    - DOC making determination; and
    - There is ongoing discussion about timing for next report and data mining.
  - May recommend peer-matching for counties specific to areas of the report.
- **WRNA Update**
  - Working on contract now; and
  - Hoping for 6/1 begin date with University of Houston.
- **Budget Analyst Position**
  - Position OACCD agreed to fund for analysis of the CIS upgrade to include application interface (API); and
  - Budget Policy Option Package (POP) to fund the CIS upgrade is still viable.
- **Sanctioning Grid:**
  - Electronic monitoring custodial vs. non-custodial sanction:

- Electronic monitoring (EM) moved from custodial to non-custodial in the most recent sanctioning grid;
- DOC 400 still has EM listed as a custodial sanction;
- Department of Justice advice may have indicated it is not an intervention;
- Restricting a persons' movement uses a custody-sanction;
- Electronic monitoring may or may not restrict movement; and
- Did have GPS advice from Department of Justice (DOJ):
  - Was considered defensible under general conditions; and
  - Consequence to a sanction would require notice of rights.
- Jeremiah Stromberg will go to DOJ for specific advice:
  - Clarify geographical restrictions or curfew;
  - Will include multiple scenario examples with DOJ when seeking guidance.
- Ideally would not want to use custodial sanctions if not necessary.
- Can update sanction module depending on the outcome of the DOJ advice.

## Legislative Update

- Betsy sent latest bill report out:
  - Those on the committee need to review the updates; and
  - Especially if your name is connected to one of the bills.
- Legislative session is likely to become more active starting next week.
- New revenue forecast coming on May 15<sup>th</sup>:
  - May trigger discussions about funding, kicker, and budget packages.
- Ways and Means co-chair meetings:
  - 'Didn't go as bad as I thought it would' from Betsy.
- Kudos to those who testified on DOC budget:
  - Very well-done explanation of the time study;
  - Seemed to be general acceptance of the methodology;
  - Capitated rate goes up \$2.50 per day;
  - Still some sticker-shock on the overall number; and
  - Even if time study cannot be fully funded:
    - Avoid having cost study wiped off the table; and
    - Trying to ask what legislature *can do* if they are unable to fully fund.
- Partnership for Safety and Justice (PSJ) and Justice Reinvestment Initiative (JRI) day at legislature:
  - Seemed to have general support;
  - Well attended;
  - Important to talk about impacts;
  - Community corrections used the event as an opportunity to talk about the importance of baseline funding to the core of services:
    - JRI is reliant upon a fully funded community corrections system.
  - Diverse representation amongst the state;

- Message received well with legislators;
- PSJ worked to keep a more narrow focus;
- HB 3064 is the PSJ bill:
  - Association strategy did not go over well with PSJ representatives;
  - There seems to be a belief that JRI without a fully funded baseline will continue decrease in prison bed utilization; and
  - PSJs bill for JRI includes a letter of support requirement:
    - Includes a statement that all major stakeholders in addition to PSCC must sign off; and
    - Decrease in prison usage listed as the only goal.
  - OACCD testimony that all four JRI tenets go together:
    - Prison bed reduction dependent upon the other tenets; and
    - Programs are needed to reduce prison bed usage.
  - OACCD has had disagreement with PSJ:
    - OACCD is advocating for four tenets.
    - Concerns about signature language:
      - One 'key-player' not signing the letter could 'tank' JRI for every county; and
      - Want a mechanism to have JRI approved through an alternate process if one entity refuses to sign.
  - AOC and OACCD are not supportive of the bill without changes.
  - Criminal Justice Commission weighed in on the signature requirement:
    - Letter with all four tenets will be accepted; and
    - Not sure what the impact may be at this time if collaborative partners will not sign the letter with the application.
  - Uncertain if there will be supplemental funding or if JRI will be one allocation.
- Bill language:
  - Grant application must include a statement of commitment from the relevant stakeholders of the service or program for which the county is requesting funding including the District Attorney, Presiding Judge, and Community Corrections programs to decreasing county use of prison beds through operation of the service program;
  - Argument being made there was similar language in current supplemental funding;
  - Language indicating counties not reducing prison usage:
    - Commission 'shall' decline to fund the full grant amount.
    - 'Shall' may have been softened in current version of bill around reducing funding for counties who do not reduce prison bed usage.
- Corrections forecast:
  - Short Term Trans Leave (STTL) reduction is a large component of prison bed reduction;

- Disproportionate amount of time spent talking about District Attorneys' Offices and court practices; and
- STTL may be an alternative which could allow counties to reduce prison bed utilization, which is within community corrections' control.
- OACCD position:
  - Not supportive of the bill as currently written;
  - Would like changes on the letter;
  - Would like to have all four tenets represented;
  - Requesting a way to have funding even if a stakeholder will not sign a letter; and
  - Agreement in the room.
- The Senate brought up the issue about signature requirement.
- Earned Discharge:
  - Previously reduced by \$10 million;
  - Bill never came to life;
  - Earned Discharge will be funded through this biennium;
  - Baseline budget remains at the \$269 million number;
  - No bill created, no hearings, house and senate judiciary chairs are not moving it forward; and
  - No further interest from the Governor's Office.
  - Some discussions and interest to explore the way we supervise the entire population:
    - Asking they do not hold community corrections hostage to budget;
    - Let legislative session end, then we can have conversations; and
    - Still is an interest in examining the 'correctional footprint' which may bring conversations later.

## Approval of Minutes

- Minutes from the March 2018 OACCD meeting were reviewed;
- No changes were requested; and
- Eric Guyer made a motion to approve the minutes:
  - The motion was seconded by Maureen Robb; and
  - A voice vote was unanimous.
- Question about F6 training hours:
  - Chair must certify the number of hours per topic; and
  - Had leadership and mental health hours for March.

## 2019-21 OACCD Elections

- **Package recommendation from current president:**
  - Previous split in association during economic downturn:
    - Battling budget issues; and
    - In this environment, presidents did a nice job to build the association.
  - Recommends:

- Current executive officers retain either positions, or remain members of the executive committee; and
- A nomination for Eric Guyer for President:
  - Has been a great sounding board;
  - Strong relationship with PSJ; and
  - Has done an excellent job with testimony.
- A nomination for Jessica Beach for Vice President; and
- A nomination for Dale Primmer to continue as Treasurer:
  - Stability important; and
  - Technical skill required.
- Anyone can nominate anyone.
- **Nominations for President:**
  - Steve Berger nominates Eric Guyer:
    - The nomination was seconded by Joe Garcia.
  - Malcom McDonald made a motion to close nominations:
    - The motion was seconded by Maureen Robb.
  - There is a single nomination for President; and
  - A voice vote was unanimous.
- **Nominations for Vice President:**
  - Eric Guyer nominates Jessica Beach:
    - The nomination was seconded by Mike Crim.
  - Maureen Robb made a motion to close nominations:
    - The motion was seconded by Malcom McDonald.
  - There is a single nomination for Vice President; and
  - A voice vote was unanimous.
- **Nominations for Treasurer**
  - Aaron Hartman nominates Dale Primmer:
    - The nomination was seconded by Jessica Beach.
  - Malcolm McDonald made a motion to close nominations:
    - The motion was seconded by Todd McKinley.
  - There is a single nomination for Treasurer; and
  - A voice vote was unanimous.
- **Nominations for Secretary:**
  - Jake Greer nominates Aaron Hartman:
    - The nomination as seconded by Steve Berger.
  - Maureen Robb made a motion to close nominations:
    - The motion was seconded by Joe Garcia.
  - There is a single nomination for Secretary; and
  - A voice vote was unanimous.
- **OACCD Executive Committee Members for 2019-21 to include:**
  - Eric Guyer as President;
  - Jessica Beach as Vice President;
  - Dale Primmer as Treasurer;
  - Aaron Hartman as Secretary; and
  - Jeff Wood as Past President.
  - Let Eric Guyer know who will be representing each region.

## Data Dashboards/Arnold Foundation Grant

- Research and Planning in Multnomah County;
- Handouts and Presentation slides attached;
- Recap:
  - Responsible for evaluation research:
    - Track progress and outcomes of different programs;
    - Data analysis;
    - Data visualization; and
    - Operations Fidelity.
  - Multiple analysts with varying skill sets.
- Previously shared data dashboards at OACCD in May 2017:
  - Had just begun a contract with Washington County;
  - Idea to put dashboards in the hands of more counties;
  - Multiple versions of proposals to make that a reality;
  - Generated cost estimates;
  - Counties attempted to work to band together to cover costs;
  - Multiple demonstrations;
  - Idea to find external funding for startup costs; and
  - Worked with CJC and applied for Arnold Foundation Grant.
- Arnold Foundation has agreed to fund for two years:
  - Picking up startup information technology (IT) costs;
  - Sharing dashboards previously demonstrated in addition to some new dashboards;
  - Arnold Foundation impressed with partnerships:
    - Department of Corrections:
      - Letter of support from Jeremiah; and
      - In-kind match.
    - Multnomah County IT;
      - Provided a letter of support.
    - OACCD President Jeff Wood:
      - Also provided a letter of support.
- Have continued to evolve and develop some dashboards:
  - Moved towards a system of dashboards;
  - Common design elements;
  - Data elements guiding case processing;
  - More options available for risk score filtering/sorting; and
  - Arnold Grant priorities:
    - Success rates;
    - Revocation tracking with associated factors;
    - Treatment referrals; and
    - Racial and ethnic disparities.

- Tableau Server:
  - Platform for dashboards;
  - One of the leading data visualization platforms;
  - Access through web interface;
  - Data lives behind county firewall;
  - Much is click-drop-and-drag interface;
  - Capable of auto-refresh;
  - Ability to link multiple data sources together;
  - User permissions customizable; and
  - Field contacts dashboard:
    - Field work;
    - Allows lookup for basic information; and
    - Provided a demonstration.
- Grant milestones:
  - Year one:
    - Extracts planning;
    - Server set-up;
    - Dashboard implementation team being organized through OACCD;
    - Launch a survey for business practice differences; and
    - Setting permissions by jurisdiction.
  - Year two:
    - Completion of Arnold Grant dashboards;
    - Set targets and goals by jurisdictions;
    - Focus group with OACCD members;
    - Build toolkit for other jurisdictions for replication; and
    - Presentations to national associations.
- Outcomes:
  - Statewide dashboard;
  - More data available interactively;
  - Opportunities for collaboration and research;
  - National replication availability; and
  - Inform the rebuild of DOC400.
- Support Needed:
  - Need counties to opt in; and
  - Price tag has been dropping:
    - Cost estimates for part-time grant coordinator by county; and
    - Half-time position.
  - Join advisory team;
  - Complete project launch survey; and
  - Share ideas for dashboards.
- Dashboards run off information entered into DOC400 and OMS;



- Connects to data sources as needed, with ability to evolve with different versions;
- Enhances ability to be responsive to data requests from partner departments and agencies; and
- Counties wanting to participate can sign up with [Kim Bernard](#):
  - Sign-up sheet went around;
  - Can select a point-person for each agency; and
  - Indicate interest in advisory board.
- IGA will go around.

Jeff Wood adjourned day one of the meeting Wednesday, May 8<sup>th</sup> at 4:00 p.m.

Jeff Wood called day two of the meeting to order Thursday, May 9<sup>th</sup> at 9:00 a.m.

## Conditional Waivers

- Placed into effect in 2013;
- Releasing offenders wanting to transfer to another county;
- Intent to be a narrow focus;
- Not every waiver intended to be conditional;
- Conditional waiver intended to be limited use for specific cases;
- Separate form which release counselor provides upon release; and
- Please familiarize release planning staff with the intent of the conditional waiver.

## Parole Board

- Michael Hsu has assumed board chair role effective 5/1;
- Dr. Sid Thompson will remain on board until 7/1;
- Two new board members:
  - Brenda Lowery, Deputy District Attorney from Lincoln County:
    - Starting 5/15.
  - John Baily, was a PO in Multnomah County:
    - Starting 7/1.
  - Pending confirmation with Senate.
- Regional training continuing:
  - Generally well accepted and well attended.
  - Have completed trainings in Newport, Grants Pass, Eugene, Pendleton, Baker, and Bend.
  - Planned training upcoming includes:
    - Hillsboro on 5/21;
    - DPSST on 5/22;
    - Clackamas on 5/23; and
    - Multnomah County on 5/29.
- General conditions 17 and 18 consent to modify:
  - Just over 900 statewide so far;
  - Some counties doing better than others;

- Reminder sanctions for violations on general condition 17 and 18 can only be applied after consent to modify is completed; and
  - Reviewing this information at regional training.
- Sex Offender relief and re-class Hearings:
  - Have had five hearings so far:
    - Three granted relief;
    - One denied; and
    - One set-over.
  - 35 petitions in the queue; and
  - Refer offenders to the Board [website](#) with questions.
- Board will be moving to a location near Salem Parkway:
  - Planning to move in August; and
  - Will send out an announcement with the new address.

## CJC

- JRI program:
  - Lobby day last week;
  - Probably will not know funding until late-June;
  - Unsure if there will be two JRI grants similar to the current biennium; and
  - Asked for current service level.
- Specialty Court Grants:
  - Request for Application coming out soon;
  - Funding level not available until end of session; and
  - Some changes:
    - Will go through public safety coordinating councils for approval;
    - CJC wants funds to go to county entity rather than a treatment provider;
    - Around \$800,000 in underspending previously; and
    - Ensure funds are being used appropriately.
  - Questions can be directed to [Ross Caldwell](#).
  - Joanna Roberts is the new Specialty Court Administrator.
- Evaluation three percent:
  - Studies around length of stay, LSCMI, 416, and Pretrial;
  - Giving an update to judiciary on 5/29:
    - Can watch online.
  - Let [Ken Sanchagrin](#) know if you have questions.
- Partnership for Safety and Justice and HB 3064:
  - Bill focused on one tenet;
  - Letters supporting all four tenets would be acceptable;
  - CJC will continue to support all four tenets; and
  - Signature language:
    - Concern about District Attorneys not signing; and

- CJC may have to assess impact if multiple counties are unable to obtain signatures.
- Continue to talk with PSJ.

## **Leadership for Community Corrections**

- Cohort model recommended:
  - Three- to four-day initial training;
  - Meet monthly or bi-monthly;
  - Site visits and training delivery; and
  - Year-long cohort.
- Eric Guyer will send some information out; and
- Let Eric Guyer know if you are interested in participating.

## **DPSST Firearms Training**

- Presentation Slides attached;
- Association expressed concerns about process discussed in March meeting;
- Presented recently at OACCD executive team;
- Counties carrying firearms:
  - Agencies which are optionally armed are over half the state;
  - Most of these counties have the majority of their staff armed; and
  - Trend for optionally armed counties to have more POs carrying.
- Concerns about firearms program brought forward previously in 2016:
  - Qualification rates reduced for parole and probation, while both corrections and police rates went up; and
  - Parole and probation firearms program has long hours and qualification is rushed.
- Qualification is a good measure of proficiency, but not a good training standard; and
- Statute requires training for armed POs and OAR outlines the training.
- Solution options:
  - Options that do not mandate firearms training for unarmed agencies;
  - Find a way to afford flexibility for agencies to allow for equivalent training while maintaining DPSSTs responsibility; and
  - One option similar to dispatch certification which includes an additional endorsement for Emergency Medical Dispatchers (EMDs):
    - Firearms as an additional endorsement; and
    - Update the training.
  - Alternative to outlining in OAR may be an association agreement;
  - Concern that language changes may inadvertently cause no-carry counties to be out of compliance;
  - Merging firearms training into basic would be consistent with other disciplines; and

- Option B as middle ground:
  - Window to complete training;
  - Ability for agency to run on their own, meeting standards; and
  - Formal challenge process for experienced employees hired from other agencies.
- DPSST needs a recommendation from OACCD;
- Next steps:
  - Set a work group:
    - Include a diversity of interests;
    - Look at training; and
    - Determine criteria/outcome measures.
  - Update training;
  - Run a trial;
  - Update OAR; and
  - Complete sometime in 2020.
- Association will have ample opportunity to provide input into the process before any changes are codified; and
- Eric Guyer made a motion to move forward with Option B:
  - The motion was seconded by Steve Berger; and
  - A voice vote was unanimous.
- Work group:
  - Representation selected by OACCD;
  - Keep work group smaller;
  - County representation based on geography, size of county, and varied interests regarding arming POs;
  - To include additional stakeholders; and
  - Will discuss representation at 6/20 exec meeting:
    - OACCD exec to provide names to Chris Enquist at that time; and
    - Email Eric Guyer and Jeff Wood with interest.
  - DPSST will begin public work group process.
- August academy about half-full.

## **OACCD Website**

- Website is almost complete; and
- Feedback was incorporated.

## **Work Groups**

- SOSN – Malcolm McDonald:
  - Inter-rater reliability (IRR) on static/stable/acute:
    - Working to distribute to departments that participated.
  - Last meeting in Pendleton:
    - Good discussion; and

- Working to request pulling static/stable/acute out of green screen.
  - Oregon Association for the Treatment of Sexual Abusers (OATSA) meeting:
    - Good discussion;
    - Recent review process went well; and
    - Upcoming retreat next year:
      - Dispel some misconceptions.
    - University of Cincinnati UC curriculum is one option to pass the corrections program checklist (CPC):
      - Training provided through unspent M57 funds has been helpful; and
      - ORS and OAR about programs receiving public dollars:
        - Providers must pass a CPC.
    - OATSA will want more discussion;
    - Hoping to continue in a positive direction.
  - Next SOSN in Bend 5/23 and 5/24.
  - Interest in analysis of program using the UC curriculum compared to other curriculum:
    - Attendance, completion, and other outcomes; and
    - DOC may be able to look at an analysis.
- Case Management- Larry Evenson:
  - Scheduled to meet in in June;
  - LSCMI IRR is out;
    - Remind staff to utilize the tool and participate; and
    - Webinar in June.
  - WRNA IRR conducted:
    - Ten participants.
- FVSN- Denise Peña:
  - Met 5/7; and
  - Six month waiting period for academy.
- FAUG –Jodi Merritt:
  - Meeting next week.
- Mental Health Supervision Network – John McVay:
  - Training for delivering interventions coming.
- Pretrial Justice Network– Jessica Beach and Wende Jackson:
  - Meeting in two weeks on 5/23:
    - Joel Bishop speaking:
      - Webinar and call in options.
  - Working on distribution list through DOC;
  - Forming an executive team; and
  - National Organization of Pretrial Services:
    - Working to put together a region; and
    - Agencies with interest in pretrial are welcome.
  - Fundamental elements of pretrial services development at statewide task force:

- Jessica asked to testify at upcoming meeting; and
- Standards for pretrial justice agencies.
- PCAN – Steve Berger
  - Group working on charter;
  - Legislative session:
    - Network feedback on bill; and
    - Charter group being ‘claimed’ by Attorney General’s Office:
      - April meeting:
        - Acknowledged Attorney General can have a network;
        - Membership can overlap; and
        - Invited stakeholder group.

## **Announcements**

- Make reservations for September meeting as soon as possible.
- Next meeting is in John Day July 11<sup>th</sup> and 12<sup>th</sup>.

Jeff Wood adjourned the meeting Thursday, May 9<sup>th</sup> at 11:00 a.m.

**Attachments:** Data Dashboards/Arnold Foundation Grant presentation and handouts  
DPSST Firearms Training presentation