

Meeting Minutes
Oregon Case Management Network
Canyonville, OR
Feb. 7 1pm-5pm and Feb. 8th 8-12pm

Feb. 8, 2017

100-115 pm Welcome and Introduction-Jeff

Discussed OCMN's mission, purpose, as well as plans for future. Network founded in 2012. Sought to build congruency of practices-collaboration across systems (DOC, Community Corrections), to bring communication, initially, around LS/CMI and to get consistency across systems. Increased consistency was needed around general case management and the network sought to achieve this. OCMN has become a body responsible for training on tools, assessments (including sex offender specific assessments) and behavior change plans.

115-130pm Review of last meeting-IRR (scoring of both LSCMI & WRNA), approved videos, discussed manual changes.

130-230 pm – Correctional Case Management (CCM) - Lisa, Toby, Josie

CCM established to accomplish continuity of care and seamless transition for inmates back into community through 5 year project/plan. *Polled large group of staff from various institutions to determine best course of action for staff: 1. CCM core group will train/coach staff up on both dynamic tools (LSCMI & WRNA) which will now be completed every 2 years. Will conduct update on assessments if something significant comes up. 2. Comprehensive BCP's completed; relevant & target top criminogenic needs; focusing on behavior change piece. 3. New counselor academy. BCP fidelity tool being used. Developing counselors to become the change agents vs brokers. Will keep OCMN abreast of developments with CCM as we move along-goal is to keep DOC and Community Corrections on same page. Suggestion to have CCM team attend future Network MTGS to keep feedback loop open. Will be developing a BCP scoring tool for WRNA. LS/CMI trainings will continue with P&P/Community Corrections trainers providing training to DOC/institution staff. Feedback on these collaborative trainings has been good and has brought collaboration between DOC and community.

Variances between p/p offices and practices, slight differences in practices but core practices are same. Some counties are more connected to DOC practices than other. CCM will work to gather info about P/P and DOC to ensure continuity w/CCM.

245- 430pm- Domain Narrative checklist/Audit review- Jeff, Erin, Josie, Toby

Erin-Narrative check-list developed for intake at DOC (see attached). Erin will send links to OCMN and a sample of an LS/CMI with checklist used. Check-list ensures enough info is included in OMS domain narratives for better understanding of client info; can include more info as needed. Larry to take this to OACCD.

430-500pm- Upcoming WRNA and LS/CMI trainings for rest of year- ALL

WRNA-Multco (Katie Roller contact person; SE Office; Ashley lead trainer): 2/28-3/2
WRNA-Multco (“ ”; WRNA trainer group); 3/19-3/21
WRNA-2/18-3/1 (spots available) Location TBD
WRNA-End of April; Location & Date TBD (Jeff contact person)
LS/CMI Train-the-trainer-3/5-3/8; end user Basic LS/CMI 3/5-3/6 (Jeff contact person; DPSST)
LS/CMI Basic Training; DOC & P/P collaboration; 4/3 & 4/4 (Jeff contact person; DPSST)
MI Training-DPSST 3/14 & 3/15
LS/CMI DOC & P/P- 10/16 & 10/17; 7/10 & 7/11(Josie contact person; DPSST)
LS/CMI Boosters-6/26 & 6/28 (Josie contact person; DPSST)

Day 2 Feb.8th

830-1000- OMS changes, proposed changes current status- Jon, Lisa, Jeff all

IT (at DOC) assigned manager (Chris) to look at service requests. March meeting; decision will be made to either assign a program manager or send back to committee. Discussed network members being at table to discuss OMS service requests. When changes were recently made by IT in OMS the interface of OMS in ways that were unexpected. Agreed to bring community corrections to table with DOC to discuss OMS updates with IT.

Pre-meeting 2/23 (webinar? 9a. Dome Bldg) March 2nd Meeting: Paula Fata, Larry Evenson, Andy Linch, Bonnie, Lisa’s team, Jon, Jeff all to attend next meeting. Lisa to have conversations with leadership at DOC before making further decisions about future of OMS. Will be adding features-LS/CMI manual, OMS instruction manual as well as reviewing and seeking to implement service requests.

Additional Service Requests-LS/CMI being able to be printed with notes & scores on one form, add date range search to OMS, HV and OV entry. Paula et al to bring list to March 2nd meeting. Toby to send out previous service request list to OCMN

No updated OMS instruction manual. Will make fixes first and then look to develop one. Suggestion to create an OMS test environment.

1015-1100- Next IRR dates and “ad” campaign, Train the Trainer (WRNA, LSCMI) – All

IRR-OCMN feels we have a responsibility to be a quality group for the state and our directors
Mid-March-email notices go out to remind of upcoming IRR
April-IRR LS/CMI (open for 4wks); Fall WRNA for certain users (those involved in initial norming)
May 1-4 results of IRR go out to all Supervisors (not just upper management/directors) for both Com Corr & DOC
Webinar for supervisors (Jose (DOC), Jeff, Jon, Sam, Brooke), May 9th 1p-3p

18 out of 790 did not pass IRR-Discussion about what to do if same individuals consistently score out of range-what works? Multco sends individuals back through 2 day training; Washco uses coaching model; OCMN will have new suggestions for what to do with this

Some OCMN members voiced concerns with potential civil liability issues with people who consistently fail IRR and/or also struggle with assessments being accurate as sanctions are based in part on assessment scores

WRNA norming still happening-700 still being entered from community corrections first and then DOC; then will be taken to OACCD and if approved, OAR

Suggestions for future OCMN trainings: case planning, narrative training, bring someone from MHS back to discuss LS/CMI-booster, Alyssa Benedict (CR2-trauma informed, work with women), effective interviewing, coaching/feedback (COVE model-Marci Nelson), holding balance between accountability/safety & behavior change, implementation science (Jody Sundt), CQI training, Kirsten Lewis (trauma), fetal alcohol syndrome

1100-1200- Manual revisions, “institutionalizing” the manual- Brooke, Katie, Jeff, Bonnie
Manual suggested changes to be sent to OCMN.

Action items:

CCM Team to join OCMN for ongoing collaboration/continuity

Larry Evenson to take intake narrative form to directors for review/vote (OACCD)

Manual revision items needed. Jeff will send revised manual to OCMN.

Add Josie (DOC) to DL

DOC seeking quarterly training to keep staff fresh on tools; booster trainings required for all IRR-Call for notes from Lincoln County (last OCMN meeting). All to scan/email notes by end of this week (by 2/9/18) and Jon will build survey monkey with consensus scores.

CCM Team & OCMN workgroup pre-meeting 2/23 (webinar? 9a. Dome Bldg) March 2nd Meeting members: Paula Fata, Larry Evenson, Andy Linch, Bonnie, Lisa’s team, Jon, Jeff

Toby to send out previous service request list to OCMN

Next OCMN-June (date/location TBD)