



# Oregon Association of Community Corrections Directors Association

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## Meeting Minutes September 13-14, 2023

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**Location: Running Y Ranch, 5500 Running Y Road, Klamath Falls, Oregon (Klamath County)**

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Board Members Present: Nate Gairan, President | Dale Primmer, Vice President | Jodi Merritt, Secretary | Aaron Hartman, Past President

Absent: Kristen Hanthorn, Treasurer

Virtual Present: Zaira Robles, Jenny Dresler (Public Affairs Counsel), Ahnie Seaholm, Brian Rucker, Donovan Dumire, Jamie Hepner, Jim St. Mitchell, Justin Carley, Lodi Presley, Michelle M, Tony Campa, Kyle Hacker

In-Person: Karen LeDoux, Marci Nelson, Joe Simich, Kaylynn Berrios, Kiki Parker-Rose, Larry Evenson, Jessica Beach, Tira Hubbard, Abraham Griswold, Maureen Robb, Denise Sitler, Greg Lay, Mark Patterson, Brooke Vice, Kristen Banschbach, Shawn Cost-Streety, Promise Parker, Jake Greer, Mike Hartford, Jay Bergmann, Jeff wood, Ryan Downing, Malcolm McDonald, Aaron Hartman, Crystal Miller, Jay Scroggin, Justin Bendele, Tanner Wark, Scott Hyde, Michael Crim, Steve Works, David Denney, Aaron Boyce, Jamie Tynan, Lonnie Nettles, Chris Hoover, Lisa Lewis

**Date:** September 13, 2023 | Day 1

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### Welcome:

President Nate Gairan called the meeting to order at 1:06PM

Everyone present stated their names and the agency they are from.

### Treasurer Business

Nate presented this item due to Treasurer Kristen Hanthorn being absent. The ending fund balance for fiscal year 2023-2024 is \$140,140 (attachment A).

Action: To approve the budget as presented.

Motion: Secretary Jodi Merritt

Second: Vice President Dale Primmer

Discussion: The association discussed the budget on the coins that Nate proposed. The coin will most likely consist of the logo on one side and core values on other. Feedback on design will be solicited from the membership for approval prior to ordering.

Vote: Motion passes unanimously.



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### Legislative Update:

President Gairan stated OACCD, along with other organizations, were asked to present to the House and Senate judiciary, this upcoming month. This is a starting place to continue the efforts to improve the budget. We are allowed a 30-minute testimony, President Gairan will be one of the presenters along with possibly someone from a frontier county since they are the ones who are most impacted by the state funding source. President Gairan summarized the PowerPoint he presented to AOC earlier to allow the Association to provide feedback, since these will be the talking points for the upcoming meeting. The messaging President Gairan wants to convey is that this is a united effort. He would like to accomplish this by sticking to the facts, not misrepresenting any information, and providing a consistent message throughout.

### Discussion:

- 2018 Actual Cost Study - DOC championed this effort by doing the heavy lifting. It resulted in a cost of approximately \$14.295 per person that is being supervised. Legislature instead funded at around \$12.067. Also needing to consider Low Risk and focusing on cost study for daily rates and ultimately the capitated rate.
- Asking for feedback from the Association regarding if they should be asking for more funds for the entire budget or just for one year.
- Keeping the messaging effective, simple and the language consistent. Everyone will need to be able explain the reasoning behind the ask.
- Discussion regarding the capitated rate might be easier to explain.
- Using actual numbers instead of percentiles might resonate better.
- Staying away from forecasting language, but it also might be asked about so be prepared.
- Talk about the evolution of the industry.
  - The impact community corrections has made. Especially with the two prisons closing and increase in specialties courts.
  - Updating the slide on Factors in the Evolution to be in chronological order.
- Funding allocations.
  - Revocations for probation, PPS sanctions. The amount of money going to jails may not support the actual usage.
  - Establishing a partnership with OSAA and lobbyist on how to move away or adjust this shift.
  - Questioning why legislators don't want to give community corrections money, what are they hearing, what are their apprehensions.
- Issue #1 - Expecting to answer where the allocation of dollars will go towards.
  - Working towards reducing jail sanctions. Hard to justify under the 1145 rule since we are trying to reduce the number of clients going into prison.
  - OACCD can provide a potential solution, some type of rework.
- Issue #2 – EDIS
  - Community corrections would be funded for it, if they no longer want to fund it then maybe we should not do it.
  - Message that community corrections received the extra funds, but it has been reinvested into providing additional services.



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- Getting a break down where funding is going in terms of other resources like housing.
- Quantifying what has been reinvested. DOC stated it can be done by different program categories, but not necessarily specific for EDIS.
- Measure 110 impact. Changes that will affect the population will need to be funded as well.

Tabling it for now. Continue to share any ideas relating to messaging from the Association. President Gaoiran stated the Association never had this much engagement and partnerships with other associations. He gave credit to current lobbyist. Gaoiran shared a conversation he had with the District Attorney's Association who is currently looking to fund a program to support offenders who have committed a property misdemeanor that are dealing with drug use. The DA Association is asking OACCD if probation and parole would like to work together to provide supervision.

Discussion: There were conversations about caseloads increasing. There was also consensus on if it is fully funded, then it is something to consider. Express your opinion regarding this topic by contacting Gaoiran directly. Next week Gaoiran will be discussing it further with the DA Association.

### Strategic Planning Update:

President Nate Gaoiran thanks everyone being part of the interviews with Jeremy and Marv, there has been positive feedback from Jeremy and Marv. It is recommended to come to the retreat in October in -person. There is so much knowledge in our group and anyone contributing to the dialogue will be beneficial for the process. A topic that will likely appear during the retreat is the DOC suggested 30 million funding request for an IT upgrade. President Gaoiran concluded the conversation asking everyone to come to the strategic planning with an open mind and by the end of the planning the goal is to be more unified.

### Parole Board Updates:

Gretta Lowry provided the Parole Board Updates:

- Senator Dembrow is taking another run at Emergency Medical Release (EMR) during the short session – it's ultimately an end run around M11 which would impact all of us, the Parole Board is going to be getting together with DOC to figure out how to best address the latest version of the bill (which we haven't seen yet).
- A lot of great feedback for the Hearing Officer Training that will be held on October 5<sup>th</sup>. There are over 50 registered.
- The first Virtual Open Door will be held on October 13<sup>th</sup>. There is good feedback on that as well. Results from the roadshow are being seen, probation officers have been emailing the parole board.
- Governor Kotek's interest in Commutation Revocations is continuing, just please be sure that all requests for revocation of commutations paint the picture as to why revocation and confinement is necessary.



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### VISOR Presentation:

Parrish Vanwert discussed VISOR, Victim Information System in Oregon. The system is in the parallel monitoring stage with VINE; VISOR will go live on October 31. Best part of the system is that it is owned by the state, it is funded by AIC funds, there are no general funds involved. Vanwert discussed how VISOR works, victim notification types, searching engine, viewing IIC custody status, ability to view & support registrants as a Victim Advocate, etc. Vanwert stated they are currently working on providing demonstrations statewide to increase awareness for the system.

### EDIS Presentation:

Mark Patterson and Denise Sitler from DOC, and Greg Lay from Linn County presented on Earned Discharge, Senate Bill 581 OAR 291-209. Patterson provided the history on SB 581. He discussed the changes on the rules. He highlighted that documentation is strongly recommended. He also discussed changes to the rule: Burglary I enhancement per ORS 137.635 on judgement, they are not eligible for EDIS. Also, all attempted sex crimes are restricted if a PPS sentence, but are eligible if probation sentence.

### Discussion:

- Wanting to know are other counties providing documentation, specifically quarterly reviews.
- When to put clients on revision.
- Questions if anything should be done on inactive cases since the criteria is almost the same. ODOC has an upcoming meeting to discuss this.
  - Earn discharge gets funding, but not inactive.

Denise discussed EDIS tracking Pilot with Linn/Douglas County to see why some cases do not get closed. Greg demonstrated the shared spreadsheet between the counties and how resourceful it can be. The spreadsheet helps tracking if staff is doing their quarterly reviews. This will assist with looking at trends, seeing collective as a state. Linn and Douglas will be able to explain and demonstrate better why cases are not being closed. This is just a starting point.

Denise also demonstrated the Dashboards. In the dashboard you can see which cases are being approved, the average of sentence length imposed, and the average percentage of sentence served. If interested, DOC can send a spreadsheet for your organization to gather similar data.

### Oregon Department of Corrections (DOC) Updates:

Brooke Vice, Program Administrator provided OACCD with DOC the updates.

DOC held the first online workgroup meeting to update the 2017 sanction grid. It will be a 5-month process to review the grid and strategize next steps. These meetings last 90 mins every other week. They are looking for one more person to join the workgroup, preferably someone that represents a less populated region.

PSC/proxy - an email was sent out highlighting recommendation regarding override in CIS. The goal is to no longer remove the override, but instead to process another PSC/proxy. Vice is open to OACCD brainstorming any ideas regarding this topic.



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Contact Standards Workgroup is finished, they are now looking to review rules. There are issues with tracking measurable versus non-measurable. They are realizing that most contacts are measurable. They are now wanting to streamline more to connect back to CCR. Feedback came back noting that distinguish differences in measurable contacts is doable. Capturing measurable contacts to show what is happening in the office helps with meeting with the OAR standards. Note that contacts are not limited to the Probation Officers, it can be someone else too. Also consider virtual and telephone contacts.

Discussion: There were concerns about the processing feeling like they are going backwards to something that was done years ago. Also, an issue arose with texting contacts and clients blocking the phone number even after client gave permission to text during intake.

Vice continued the conversation noting their process towards moving away from the term of offender and how it is being captured differently through various systems. They are currently working through different roadblocks. She expressed quantifying our work, to show what we are doing as a whole. It is helpful especially showing where we are standing with community corrections reviews.

Discussion: There was a document sent out that seemed to narrow what a measurable contact was. Narrowing it down limits their ability to meet the contact standards. Also, wanting clarification when citing office or office visit. A suggestion was not changing the measurable contacts but providing training to better understand the different types of contacts and how to code them.

President Gairan suggested continuing the conversation and tabling the voting for tomorrow.

### Award Recognition & Agency Updates:

President Gairan thanked and presented an award to Aaron Hartman for all the work he has done for OACCD a president.

Agency announcement:

Marion County – Jeff Wood and Kevin Karvandi are retiring. Mike Hartford will be the new commander for Marion County Community Corrections and Jay Bergmann will be the new Undersheriff for Marion County.

Jeff Wood was recognized and presented an award by President Gairan for 29 years of services.

Agency announcement:

Washington County - They will be announcing an Assistant Director recruitment due to Joe retiring in February.



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Yamhill County - Larry Evenson is now Columbia County Director. They had an internal promotion for Larry's position, promoting current PO Keith Stuart to the vacant supervisor position.

### Closing Discussions:

President Gaoiran stated that in the last executive meeting Jeremiah mentioned that the topic of racial disparities was prominent throughout his discussion with agencies. To better prepare for that discussion during the strategic planning in October President Gaoiran recommended getting in contact with Denise from DOC. She is a great resource to ask about the specific racial disparities in your agency.

Meeting adjourned 4:29pm

**Date:** September 14, 2023 | Day 2

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President Gaoiran called meeting to order 9:01am

### Boulder Care Telehealth (MAT) Presentation:

Justine Pope and Sara Love from Boulder presented on this topic. Boulder is a low barrier telehealth addiction treatment, focusing on Opioid Use Disorder (OUD) and Alcohol Use Disorder (AUD). They provide wrap-around support of the client from enrollment specialist, care advocate to peer recovery specialist. Their goal is to increase rapid access, most can get prescription same day. Approximately 93% of their clients say they are eliminating usage due to care.

Discussion:

- How are some clients receiving and completing the oral fluid test that are mailed. Test can be mailed to any address where the client can go pick it up. Looking into having the ability to offer the test at probation offices.
- This presentation comes at good time because of HB 2645 especially with fentanyl usage.
- Boulder's clients are majority Medicaid members. If someone has a Medicaid plan that is in network everything will be fully covered.
- Boulder can provide a letter of attestation for drug court if requested by the client.
- Jackson County already uses their services and provided positive feedback stating they are impressed with their services.

### Klamath Transitional Housing Project:

Aaron Hartman presented regarding the Klamath County Project Homefront, operating 29 sober supportive transition housing units. A partnership of Klamath County Community Corrections, Klamath County Public Health, and Klamath Basin Behavioral health. In 2020, Oregon legislature approved \$65 million for Project Turnkey- a grant program to address the deficit of emergency shelter beds. The housing aids in reintegration by managing negative behavior, supporting positive change, develop good



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rental history, etc. They purchased a hotel and started to remodel and upgrade most rooms due to receiving a grant through community health organizations. They also purchased an RV park that is now being transitioned into a Tiny Homes Village. They received an additional 450,000 dollars through a grant for this project. Took about a year to go through the process, in May they started construction on the tiny homes. There is also a Restorative Justice Center that focuses on repairing the harm caused by criminal behavior. Local community partners are able to come to the center to provide assistance to the clients. Long term they are wanting to create a community corrections campus that will eventually be the headquarters for their housing. Lastly, he thanked his team for making it possible and noting that the project keeps attracting resources that will benefit the community for a very long time.

### Discussion:

- It does not require to be managed 24 hours a day, the community is self-managed. The people there have created a sense of community.
- Currently struggle with patient transit. The public transportation department does not think it is doable. It requires a traffic study to see if it is feasible. They kept contacting the transportation department to inform them there is a need for it.
- Some clients struggle to accept the fact that once they are off supervision they can no longer stay there.
- Property insurance will no longer provide liability for certain levels II and III sex offenders, they are having to figure out and change the structure even in the last week.
- They are in the housing business because there is no one else in the housing business for our clients. How will OACCD message to legislators that no one else is doing housing so they have to do it. Housing is critical, there are a few and far in-between people doing this.
- This is an example of how we are not wasting taxpayers' money.
- Housing authorities do not want to work with our population. Everything is setup to rule them out: criminal history, rental history, mental health issues, etc.
- Bottom line we create opportunity for those in need.

### **60 Day Assessment Presentation and Discussion:**

Josephine County Community Corrections Scott Hyde and Steve Works presented on their approach to implementing the OACCD initiative of completing Needs Assessments within 30 days from admission. A case management training was developed to facilitate a staff analysis, then a lesson plan was followed to guide the staff analysis with an emphasis on communicating objective, answering why, office visit progression, what is working, barriers, and strategies. Created and used the office visit progress timeline to build the process and standard. As a result, a Monthly Caseload Review form was developed to inform the probation officers how many assessments have been complete and need to be completed. It is now moving towards a quarterly form instead of monthly. A future consideration is to create a system for case planning.



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### Subgroup Report Out:

President Gairan stated that Dale suggested formulating another subgroup for Community Justice Counties (Juvenile/Adult). Dale will be point of contact to strategize the future discussion on the subgroup. Look forward to a vote in November to approve the group.

SOSN: Position on Sex Offender Treatment Board (licensing board) needs to be filled.

Action: To appoint Karen LeDoux as a member in the Sex Offender Treatment Board replacing Malcom.

Motion: Malcolm McDonald

Second: President Gairan

Discussion: There was none.

Vote: Motion passes unanimously.

Case Management: Next meeting will be held October 17 to October 19 in Lincoln City.

FVSN: DV academy in October, hosted by Clackamas County. The group is working on developing a list of statewide BIP providers. The group is interested in being part of the legislative process as it relates to DV specific legislation.

Supervisory Workgroup: Met in June for a planning session, 18 different supervisors. Upcoming meeting in October here in Klamath County.

FAUG: Work continues on the manual committee and several other FAUG reps met early and continued the work on the PO Manual that FAUG is writing. FAUG is now conducting training at every meeting on a FAUG responsibility to assist newer reps. Next meeting is in November in Astoria on Nov 8th and 9th. Contact Standards recommendations: FAUG wasn't averse to the recommendations regarding the recommendations however wanted to recommend chrono code default of O be removed if we move in this direction.

Mental Health Supervision Network: No updates.

Pretrial Justice Network: National expert joined their previous meeting. EM and GPS has become a topic with OJD due to their taking on pretrial. The presentation is recorded if anyone wants to see it. There is a sense that it may be a shift in the next few years of pretrial back to OJD. OJD staff are the board members, curious if we may want to step out of this sub-group since pretrial is moving more toward OJD. About 85% of attendees are OJD employees. Malcolm thinks Jessica is right that it will be dissolved from county and moved to OJD fully in the next few years. Paula Montanyo is the OJD individual that this would be great to hand this off too.





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A&D Taskforce: Nate's 2<sup>nd</sup> term is expiring soon. Has reached out to Joe Garcia to see if he would like to be appointed. A lot of movement regarding Measure 110. Discussion on not going to Portugal.

CCAN: No updates next meeting on October 5<sup>th</sup>.

Oregon DOJ BIP Advisory Committee: No updates. They have not met yet.

SOON/FSN: FSN met in July, they will meet again on October 26<sup>th</sup>. Please allow your staff to attend the meeting with full focus.

SOON met in person in August, they will meet again on October 12<sup>th</sup> in Clatsop County. There is a suggestion to put something in place in your office to determine who should interpret appeal orders. These are very complicated and need to be investigated well to determine if supervision should be suspended or continued based on the order. Working on presenting to the jail commanders regarding the TSI dates, hopefully the end of this month.

DATA Group: OACCD website has been updated, including the 2023 IRR information.

### Agency Updates and Closing Discussion:

Circling back to voting on the DOC recommendation.

Action: To approve recommendation #1 – PSC/Proxy Override

Motion: Dale Primmer

Second: Mike Crim

Discussion: Placing an IT help desk ticket to remove the ability to delete those overrides.

Vote: Motion passes unanimously.

Recommendation #2 – OV Code Creation:

Dale continued the conversation with DOC last night. This recommendation began with partners wanting less onerous reporting. There was discussion on whether we need to retrain staff or do we need to have the OV to reset the conversation. Also, needing to provide data to support our work moving forward. Denise indicated that she will take it back to the DOC team and rework the recommendation to OACCD given the feedback that she has received. The Association decided to not move forward with a vote at this time.

Other Announcements:

President Gairan reminded everyone that AOC is happening in November and make sure to register. November meeting dates have been moved to Thursday and Friday.



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Jay Scroggins asked if we are in the position to talk about the time study in next couple months. Denise can send out the link to OACCD.

Denise announced that Jeremiah emailed out this morning the new M57 application, due back October 27. Questions email Jeremiah or Denise. Checked back with contracts folks, the updated IGA will be forwarded out. The supervision fee language is still in the contract due to some counties having remaining supervision funds and the language clarifies that the money still needs to be spent on supervision requirements. IGA's are due on the 25th of this month, if need extension email Jeremiah or Denise.

President Gairan adjourned the meeting at 11:17am, we will see everyone in October for the strategic planning retreat.

Attachment A

FY 23/24      OACCD      Budget projections

Beginning balance: \$194,754 (7/1/23)

Revenue:      \$79,867

Expenses:      \$140,140

Projected end of FY balance: \$134,481 (06/30/24)

Office Expense:      \$650

- Website hosting
- Postage
- Bank fees
- Filing fees

Professional services:      \$120,000

- Public Affairs Counsel
- Managing Results
- Bernards, CPA

Meeting Expense:      \$9,290

- Owl purchase
- Exec meetings
- OACCD meetings
- Strategic Planning Retreat

Training Expense:      \$7,700

- Katie Gotch
- Anna Nasset

Recognition awards:      \$ 2,500

- Retirement plaques
- Challenge coins (est. \$1300)