



Oregon Association of Community Corrections Directors

January 10-11, 2024 Meeting Minutes

Location: Seven Feathers Casino Resort, 146 Chief Miwaleta Ln, Canyonville, OR, Douglas County

Directors Present: Nate Gairan, President | Dale Primmer, Vice President | Jodi Merritt, Secretary | Kristen Hanthorn, Treasurer | Aaron Hartman, Past President

Present: Christia Mayer, Jon Hanson (DOC), Marci Nelson, Tony Campa, John Lynch, Rich Robison, Stacia Tyacke, Joe Ferguson, Digna Moreno, Jordan Gabilongo, Karen LeDoux, Greer Jayson, Kaylynn Berrios, Aaron Boyce, Larry Evenson, Jessica Beach, Lee Warren, Chris Chandler, Denise Sitler, Gregory Lay, Brook Vice, Robert Rodriguez, Lodi Presley, Chris Hoover, Ryan Downing, Malcolm McDonald, Liliete Frank, Joe Garcia, Jay Scroggin, Denise Pena, Tanner Wark, Scott Hyde, Tirs Hubbard, Steve Works, David Denney, Bobby Divine, Justin Carley, Michael Crim, Dylan Arthur, John Bailey, Andrew Lynch, Travis Miller, Keith Stewart, Mike Hartford, Melea Wendell-Smith, Michelle Mooney, Tina Potter, Josh Brown, James St. Michell, Jamie Hepner, Tim Ellsworth, Brian Rucker, Jenny Dresler.

Date: January 10, 2024 | Day 1

Sub Group Meetings:

Community Justice (Juvenile/Adult) Meeting:

Attendees: Jordan Gabilondo, Tony Campa, Nate Gairan, Nate Gairan, Marci Nelson, Lee Warren, Jodi Merritt, Jessica Beach, John Lynch, Rich Robison, Stacia Tyacke, Larry Evenson, Dale Primmer, Digna Moreno, Joe Ferguson, Jake Greer, Lili Frank

Discussion: Group made introductions and discussed why we were here. Identified a need to network and succession plan for potential future leaders. We would like to work closer together between associations and identified a number of ways to do that: OJDDA annual conference open to all professions and encourage all to attend; OJDDA meeting hasn't been focused on the work; have an opportunity to discuss programs, innovation, and share ideas, etc. Currently there is a NW Supervisors group that is meeting to assist each other on the operational level, would be appropriate at the Director level as well. The group agreed to bring our Juvenile leaders to the January and July meetings moving forward.

1145 Workgroup – Sustainable Funding:

Attendees: Malcolm, Chris Chandler, Kristen Hanthorn, Aaron Boyce, Tony Campa, Ryan Downing, Jay Scroggin, Jessica Beach, Larry Evenson, Dale Primmer, Jake Greer, Nate Gairan

Discussion:

- Accountability



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- **Performance measure** strategic planning group - develop key performance measures, what they are, how to track them (or not),
 - Tanner/Dale/Malcolm work group
- Incorporate paying for sanction beds
- **Kristen** - follow-up on 1145 bill for service question
 - OSSA leadership new and discuss - invite to Exec
 - What is needed for the jails - LC and sanctions
 - **Jail commanders** - reach out for data and discussion
 - Define what the funding pays for and intent of what the funding
 - Data to support what we need for sanctions
- Transparency
 - Philosophy of keeping people out of prison and burden locally on resources
 - JRP, M57, GIA - jail sanctions, peer support, treatment, etc.
 - Sanction beds need funded to support JRP prison diversion
 - JRP is a different version of local control - is there a model that supports an alternative
- Governance/Structure
 - Discussion around the way we are supervised and/or structured.
 - **Keep the same - local decision**
 - **Survey monkey - pros/cons of local vs State oversight (this group only)**
 - **Resend to rank positives/negatives**
 - Impact on the change in the population we serve
 - Local political culture on how offenders are handle locally
 - Separate state budget from DOC and give it standalone - similar to CJC, DPSST, OYA
 - Benefit to staying with DOC is a large dog to help message - may be the only benefit
 - Positive - we would get our own 5000 budget through the state. Voted separate from DOC and managed separately.
 - **Jay/Nate - discuss concept with Jeremiah informally**
 - Potential benefits and consequences of separate state agency
 - Potential to present budget - if still under DOC- as separate standalone presentation with Jeremiah and CC
- Sustainability / Stability (predictability)
 - Budget volatility - ways to stabilize
 - No population snapshot in odd years- spread that out through multiple biennium's - knock the waves off.
 - Wouldn't be having this conversation if covid and 110 didn't happen.
 - Potential mechanism through cost study - what is critical infrastructure and base funding with CPI / inflation growth.
 - Safety break - keeping the lights on
 - Behavior hasn't gone away but has changed to be more volatile
- Supervision - Services - Sanctions - core function of Community Corrections



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OACCD Full Association Meeting – 1:00pm:

Welcome:

President Nate Gaoiran called the meeting to order at 1:00p.m. Present members introduced themselves and shared a professional goal for this year.

Approval of Minutes:

Nate entertains a motion to approve the November minutes.

Action: To approve the November 16-17, 2023 minutes.

Motion: Mike Crim

Second: Jodi Merritt

Discussion: None.

Vote: Motion passes unanimously.

Strategic Planning Update / Recap:

The Association presented a summary on the OACCD Strategic Plan Goal Setting Discussion that was held in December 2023. There was representation from 20 counties and 3 partnering agencies.

Nate presented on Goal #1 Implementation of an Executive Director. The members had a discussion on dues increasing to create an executive director role within OACCD. There were questions around what if some counties are unable to get commissioner support, Kristen Hanthorn agreed to send out a fee schedule with the Executive Director costs included. Will provide an opportunity for Directors to discuss with commissioners. In all, members are in support to move forward with this goal.

Jodi presented on goal #2 Psychological Safety. She explained the strategies and immediate action steps to reach the goal. Members agree on the action steps to improve OACCD and create more inclusivity. Nate noted, psychological safety defaults back to trust.

Goal #3 Sustainable Funding was presented by Nate. The goal will lead to a sustainable funding option and will have strong recommendation and messaging to the 1145 workgroup.

Goal #4 Public Education was presented by Jodi. This goal will develop strategies to use social media as a messaging platform and other networking tools. A few members signed up to be part of the workgroup: Mike Crim, Denise Pena.

Goal #5 Collaborative approach with CJS Partners was presented by Malcolm. This goal will work towards communicating a desire for a collaborative relationship with CJS partners.

Goal #6 Collaborative approach with BH Partners was also presented by Malcolm. This goal will work towards understanding how funding works and how decision making is structured with different organization to help the population that Community Corrections (CC) serves.



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Goal #7 Update Key Performance Measures was presented by Tanner. Tanner summarized the action steps to develop five key performance measures for CC services. There was discussing on developing a list of what key measures are currently being used. Denise confirms to only use the reports DOC provides by emails. What was used in CMIS is no longer accurate.

Goal #8 Case Management System was presented by Tanner and Malcolm. The goal is to partner with DOC to develop a new system. Members are on board and acknowledge a need for this.

Nate entertains a motion to move forward with the Strategic Plan.

Action: To approve the OACCD Strategic Plan as presented.

Motion: Malcom McDonald

Second: Jessica Beach

Discussion: Nate states this is the first time OACCD has developed and potentially adopted and worked through a strategic plan. He is in full support and thanked everyone who has participated in building the plan.

Vote: Motion passes unanimously.

Legislative Update:

Nate gave an overview on the 2024 Short Session Funding one-pager. When presented the one-pager to AOC they gave their full support and added their logo to the one-pager along with many other associations and counties. Jenny asked that any other county that is willing to add their logo to the table, please send those to her. Nate discussed legislative engagement within each county and the request for an additional document currently being prepared that covers the challenges Community Corrections faces.

Public Affair Counsel Jenny Dresler spent time this week doing outreach with legislators making them aware of the 16 million ask for Community Corrections and asking if they are willing to submit the request. She has noticed there is a lot of coalition support on the one-pager. She also emphasized staying on top of the differences in the 16M asked versus Measure 110.

OACCD asked what the alternative is if the ask is not on one of the funding packages. Jenny says she does not see a situation where it will not be included in one of the two funding opportunities.

Jenny is starting to get questions from other lobbyists who are in discussion around the Measure 110 package about what CC is willing to accept and what it would look like. Jenny would like everyone to be engaged to the degree they can be in this conversation.

Nate reemphasizes to be very clear with the message, the stop gap is different from any other funding needed. The approach for M110 is neutral. The association has not taken a side, it has only demonstrated what Community Corrections can offer and provide. There was discussion about Jodi's main concern



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revolving around the parameters that will be used if the measure passes without consulting Community Corrections.

Parole Board:

Dylan Arthur updated the association on the two vacancies. There were about 37 applications that were reviewed, seven were interviewed. Two people have been offered the position. The Governor has until the 19th to provide the names to the Senate. Patty Cress will be helping the board in the interim and Greta Lowry will stay on as a temporary basis to help with projects.

Lastly, Dylan said a couple of years ago he rolled out to SOSN asking them to send them polygraphs, treatment report, treatment evaluations, and any police reports related to the sex offense when closing files on sex offenders. It is to help the board have the proper documentation when the person applies for relief of reclassification. There was questioning at the SOON meeting about the legality of Community Corrections sending the documents. DOJ assured that there is no issue in sending the documents and cited ORS 144.710 which allows public officials to provide the board with documents they need to do their job. Dylan asked that we begin and/or continue to forward the requested documents. Dylan identified that some member counties have expressed concerns with sending this information, he identified he is willing to work with any jurisdiction to resolve any issues that arise. Dylan identified he will provide these updates to SOON and asked Directors to reiterate the need to forward these documents..

The Board is processing a lot of commutations and revocations whether it is coming from the field where the Probation Officer (PO) is making the recommendations. A reminder to POs that if they have commutation cases, to identify that in the sanction. The board has approval from the Governor's office to process the sanction or revocation as they get them. If the person gets out of custody prior to hearing back from the Governor's office the Board will ask the PO to submit a warrant request.

Department of Corrections (DOC):

Brooke Vice introduced the newest member of DOC's Community Corrections team, Paula Fata. DOC has decided to take a pause on the sanction grid to do one more internal review then they will send out an update.

Denise Sitler sent out an email with changes to reports that are sent out, any questions Denise can address. The reports now have an unsupervised category, this is an encouragement to look at those cases to add to a funded caseload. The cases coming through right now on the reports are sex abuse I and II and attempted sex abuse I and II, programming should not allow you to discharge those cases, but they are showing on reports. Let her know if you see them on the reports. Lastly, DOC is working on IGAs and budgets.

A question was asked if you have a client on UNSU and they appear on the EDIS list and are closed to EDIS, do they turn into a funded case. Denise identified that yes, we are going to see individuals pop up that are on UNSU with an EDIS review date, once closed to EDIS, these will be funded accordingly.



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There was discussion on what is considered current on a payment plan. It is vague on what is considered current, DOC states there was no time frame to what is considered current when the rule was put together, which allows for flexibility.

Criminal Justice Commission (CJC):

Ryan Keck provided a few updates. The CJC is looking to provide the opportunity to extend the 21-23 JRP contract based on the spending plan, the Commission will decide on the 22nd of this month regarding the competitive Justice Reinvestment applications and will release contracts as soon as possible. In February they will discuss the unallocated funds and identify an application process for these funds. Additionally, the commission will be requesting feedback to improve the process for the upcoming biennium.

Meeting adjourned at 4:57pm

Date: January 11, 2024 | Day 2

The President called meeting to order at 9:00a.m.

Nate announced a change to agenda – Chris from DPSST will be added to the agenda for today. Also, if you want to join a strategic plan workgroup sign up with Jodi.

Department of Public Safety Standards and Training (DPSST):

Chris Enquist mentioned DPSST alerted Community Corrections of the reset of upcoming classes. BPP87 is now going to start on May 13th, with APP07 following on June 17th. This was done to alleviate police backlog, but notes that moving the classes had to do with the dorm capacity. BPP88 is currently set to start on September 30th, with APP08 following on November 4th. DPSST has options to move that class up with a start date in July or August, but would like to have a little more data on hand to support that move. Staff will push out a hiring forecast survey to OACCD in the next few weeks and we'll compare that against historical information and trends.

Nate mentioned to mark your calendar for July 14-20th for National Pretrial, Probation, and Parole Supervision Week. Start brainstorming ideas to demonstrate your appreciation.

Peer Support Training:

Chris Hoover from Clatsop County presented on Effective Peer Support Concepts for Positive Culture Change. The training focused on identifying stress injury symptoms and understanding how that trauma changes how the brain functions, learning key components to building a sustainable peer team and reframing the concept of peer support as one intervention to aid in brain processing/optimization, and understanding the layers of peer support intervention. Chris demonstrated a live Eye Movement Desensitization and Reprocessing (EMDR) session with Scott Hyde. A member reflected on their experience with EMDR noting it is effective and a game changer. Throughout the presentation questions arose regarding the role of a clinician for a peer support team, ethics, and policy.



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Nate thanked Chris for the demonstration. He stated to be mindful of one's staff and each other to keep everyone accountable. OACCD wants to promote some level of wellness not just physical, but also mental.

DOC – Contact Standards and New OV Code Discussion:

Nate introduced DOC's contact standard. It stems from SB1510, it was originally HB 2002. Specifically, section 12 created this workgroup that created recommendations for measurable contacts. Nate's intent is to get a vote for OACCD's support on this.

There was clarification provided that SB1510 required a workgroup to identify minimum contact standards, which was completed and is currently in rule writing process. The measurable contacts and implementation of the OV code, is business operations and is not a requirement of SB1510, but is an operational decision provided in collaboration between DOC and OACCD.

Michelle Mooney presented on measurable contacts highlighting the new office visit code (OV). The creation of a new office visit code OV (office visit) is to mirror the other codes that have been created distinguishing the differences between measurable and non-measurable contracts. Office visits that are centered around working on case plan goals and skill-building activities would be considered measurable and would be coded using 'OV'. It will be confusing leading into the new code, but once it is implemented and being used frequently it will be easier. In the implementation process DOC encourages all to send their feedback and issues while the kinks get resolved. DOC will provide training and take it back to the basics of chrono entry and focus on why chrono's are important to capture the work POs are doing.

Directors had questions regarding when to use the OV code in lieu of another code, identified issues with consistency on the key words, and asked why the need to implement a new code instead of providing chrono training. Michelle identified DOC will be providing chrono training in conjunction with the Contact Standards/Measurable Contacts training.

There was further discussion around the definition of 'Measurable Contacts,' which was solidified as 'affecting positive behavioral change.' There was confusion around the secondary language of 'skill building and case planning' for use of the OV code. It was identified there are a number of activities that occur in the office that do qualify as measureable that are not skill building and case planning. Michelle identified there is local control and decision making on when offices determine the use of the OV code is necessary. DOC identified they would remove the secondary language around the OV code (skill building and case planning) from the presentation to assure the messaging is consistent and OACCD/DOC are supportive of each other, as this is a collaborative effort. Each county has the local control to set their own business rules around the use of the OV code.

DOC identified they will be moving forward with the OV code regardless of OACCD vote. Consensus in the room was that we complete a vote to remain consistent with past practices on adjusting business rules/operations. Due to a lack of quorum, OACCD will go to an electronic vote via email for the OV implementation once DOC sends out the adjustments in language and recommendations.



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Next steps for DOC: OAR will be adopted in May, training will be presented to the network groups then will be sent out statewide, pilot period will last two years to evaluate what the data is saying, report and override removal. A question was asked if we determine that the number of required contacts was not obtainable would DOC be willing to open the OAR for revision. DOC agreed that would be appropriate.

Denise showed a spreadsheet that will be sent out weekly tailored to each county. It is a multi-task sheet that will show all active caseloads that are funded and non-funded, next office visit and all contacts in the last 30 days. Next step is to send to a few POs to get feedback on the spreadsheet. The goal for the spreadsheet is to help manage the statewide contact standards along with internal goals.

Sub Group Report Out:

SOSN: Malcolm introduced Greetje and Steve, who both agreed to take on the SOSN liaison role for OACCD together. Their next meeting is coming up in Lane County.

Case Management/ MH Network / Gender: Larry Evenson stated their next meeting will be on the 30th in Lane County.

FVSN: Scott Hyde states FVSN will meet in the beginning of February.

Supportive Housing Workgroup: Kim Fulton shared that there are no updates for the workgroup. She noted that Donovan requests Skills, Wellness, and Training Network to be added to the OACCD Subgroup/ Network Agenda list for regular report out and provide updates for the network.

Skills, Wellness, and Training Network:

- Huge thank you to Josephine County Officer Danielle Dickerson. Danielle has jumped in to fill the responsibility of Chair and is in the process of solidifying locations for upcoming meetings to include Marion and Lane County.
- In expanding on the topic of wellness, the Network will be considering future trainings and consulting with experts to deliver innovative strategies.
- Donovan will be requesting some time at a future OACCD Exec Team meeting to request \$99.99 charge per year, for a Premium 2TB Google Drive. This will store Skills, Wellness, and Training resources for statewide County use.

FAUG: Jamie Tynan states there is no update. Will have an update next executive meeting. Michelle added they will convene in February and are progressing on the FAUG manual.

Pretrial Justice Network: Jessica Beach provided a background on the OACCD charter group. In 2017 OACCD approved this charter group when many Community Corrections agencies were investing in the pre-trial programs using justice reinvestment funds. Now with SB 48 it will require all of the release assistance officers to be under Oregon Judicial Department (OJD). In 2023, the state authorized more funds in support of pre-trial justice reform. By 2025-2027 it will all be under OJD. The network has the same OACCD board since 2017, now with the transition OJD has shown interest, however there is concerns since OJD employees are not representatives of OACCD. Jessica had a conversation with David Factor and Paula Matano to dissolve the group since the pre-trial program is transitioning to OJD. It was Jessica's understanding that they are not wanting OACCD to dissolve the group but are willing to take over the administrative responsibilities. David does not want OACCD to feel like OJD is taking over.



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Jessica adds that in Yamhill County they are in the process of the transition and other Directors shared similar situation while others will help with the monitoring aspect. This is a good example that every jurisdiction determines how the shift will look like. Other Directors noted that they are excited to see different ways JRI funds can be used to help clients.

Jessica asked the Association if it is time to dissolve the Pretrial Justice Network as far as being an OACCD charter group. Nate moves to put it forward in a motion and the association will vote on it tomorrow electronically via email.

A&D Taskforce: Nate informed the group of the changes in the bylaws. A change was the terms are expanded from one year to two years along with other smaller changes. They are moving forward with the strategic planning for the Alcohol and Drug Policy Commission (ADPC). Lastly, he has invited the Behavioral Health Director at OHA Ebony Clarke to the meetings.

CCAN: Dr. Marci Nelson stated CCAN is collecting data for performance measures for victim services. Once it is past the brainstorming phase, their goal is to get a spreadsheet or dashboard that displays the data in one place to share their work. In addition, CCAN expresses their appreciation for including victims as a part of OACCD's mission statement.

Oregon DOJ BIP Advisory Committee: Dr. Marci Nelson mentioned the committee is currently looking for the current standards and reevaluating them. They will be presenting to AOC next week to show what Clackamas, Multnomah and Washington County does.

SOON/FSN: No updates. Both networks have meetings in the upcoming months.

DATA Group: Tanner Wark provided an update on the DATA Group. He met with DOC's IT team and will be extracting data from Lane, Marion and Josephine County in the next two months. Jackson County's data set is broken, he is hoping it will be fixed within the next month. If any counties are interested in getting into the OACCD data extraction or want more information send Tanner an email.

Supervisory Network: Larry Evenson. Identified this group is between meetings, the next meeting is scheduled for February 27-28th in Marion County.

Nate closed the meeting at 11:59am

January 30, 2024:

Follow-up to electronic vote for OV code implementation and Pretrial Network Dissolution:

- OV Code implementation resulted in 20 respondents; vote passes by 19 yes and 1 no.
- Pretrial Network dissolution resulted in 20 respondents; vote passes unanimously.

Results / respondents identified below.

Q1 Please enter your name and County

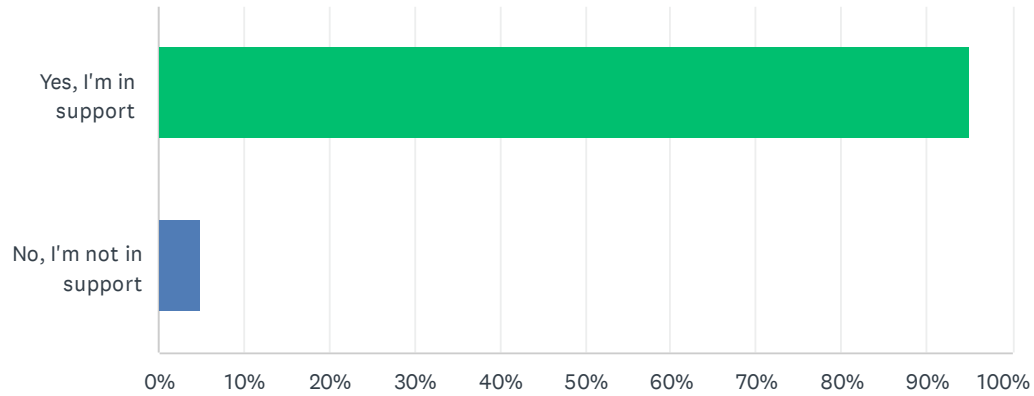
Answered: 20 Skipped: 0

County

#	RESPONSES	DATE
1	Jodi Merritt, Polk	1/30/2024 8:31 AM
2	Jim St. Mitchell, Malheur County	1/25/2024 3:20 PM
3	Donovan Dumire: Lane County	1/18/2024 2:00 PM
4	Kiki Parker-Rose, Jackson County	1/17/2024 9:28 AM
5	Mike Hartford - Marion	1/17/2024 8:51 AM
6	Jay multnomah	1/16/2024 2:46 PM
7	Ryan Downing (Baker County)	1/16/2024 11:03 AM
8	Lodi Presley - Harney	1/16/2024 10:33 AM
9	Malcolm McDonald Clackamas	1/16/2024 9:20 AM
10	Maureen Robb, Linn	1/16/2024 9:11 AM
11	Tina Potter, Gilliam-Wheeler Community Corrections	1/16/2024 8:26 AM
12	Joe Douglas	1/16/2024 8:23 AM
13	umatilla	1/16/2024 7:36 AM
14	Scott Hyde - Josephine	1/15/2024 7:59 PM
15	Jake from Lake	1/15/2024 8:13 AM
16	Tanner Wark, Deschutes County	1/15/2024 8:09 AM
17	Klamath	1/15/2024 7:55 AM
18	Nate Gairan	1/12/2024 5:53 PM
19	Tony Campa	1/12/2024 5:27 PM
20	Kristen Hanthorn, Clatsop	1/12/2024 4:29 PM

Q2 OV code - Please identify whether or not you are in favor of adding the new OV code.

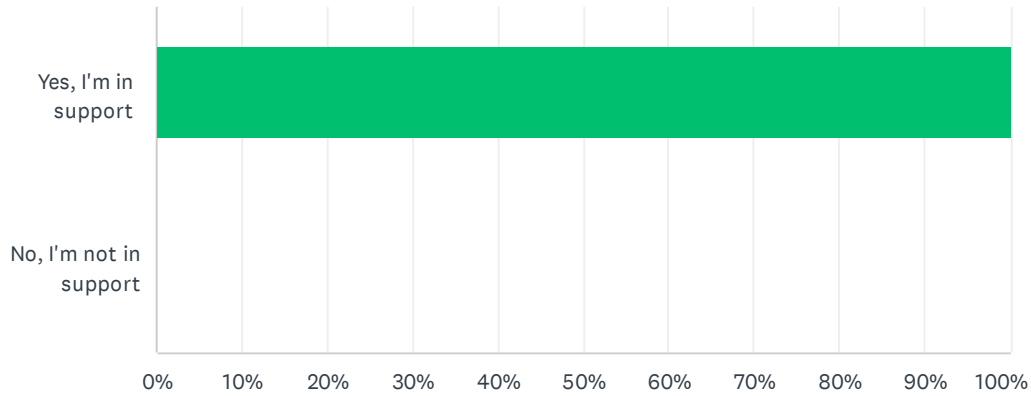
Answered: 20 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes, I'm in support	95.00%	19
No, I'm not in support	5.00%	1
TOTAL		20

Q3 Pretrial Network Dissolution - Please identify whether or not you are in favor of dissolving OACCD's Pretrial Network Subgroup.

Answered: 20 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes, I'm in support	100.00%	20
No, I'm not in support	0.00%	0
TOTAL		20