

FAUG MINUTE – Douglas County
February 21st & 22nd
MEETING LOCATION:
Roseburg Public Safety Center
South Umpqua Room #203
700 SE Douglas Ave
Roseburg, OR

DAY ONE:

Manual Meeting 9am-12pm

PPO Manual

Manual Committee

Regular Meeting 1pm-5pm

Introductions/Welcome/Housekeeping
Several counties are having issues receiving Klamath County emails from the FAUG list.

Douglas County

Minute Review
No changes from the group. Marne will send the final minutes to Allen for publishing.

Group

Attendance
Name Tags will be coming soon.
Marne Pringle (Clackamas); Melanie Davis (Clatsop); Elizabeth Norvald (Columbia); McKenzie Davis (Coos); Dona Dotson (Curry); Brad Allen (Deschutes); Andie Cortes (Douglas); Freddy Vidal (Douglas); Nick Reiten (Jackson); Allen Bergstrom (Klamath); Joe Swope (Lane); Bonnie Timberlake (Linn); Theresa Plinski (Marion); Nathan Bregel (Washington); Michelle Mooney (DOC-CC); Judy Bell (DOC-CC); Corina Brown (DOC-STTL); Mark Patterson (DOC-EDIS/STTL/COMPACT); Jamie Tynan (OACCD); Denise Sitler (DOC)

Andie Cortes

County Updates
Douglas: completed second round interviews for PPOs
Marion: several new hires
Deschutes: hired Supervisor position, hiring two new PPOs
Lane: hired a PPO and interviews for more positions
Multnomah: hiring for a Director, hired 5 PPOs and more openings
Washington: new Assistant Director, two bi-lingual PPOs in background, looking to hire more
Curry: hired new PPO, without DOC400 until March
Jackson: four openings PPOs
Clackamas: interviews for PPO positions in next few weeks

Group

Email Updates
None.

Allen Bergstrom

Interstate Compact
No changes. One rule change in May, 2024 but doesn't affect Oregon procedures.
National meeting in Arizona, will be talking about new rules for the following year. If you have any feedback/suggestions, sent Mark an email.

Mark/Ruby

Process question: A client is arrested on new crimes and detainer pending adjudication can be held per your agency policy for all detainees; there are not Interstate Compact Rules legally allowing this hold

through adjudication. If the person is a safety concern, Mark can contact the other state to request a warrant. This is not the standard, only public/victim safety concerns.

If you run into issues when other states are not providing requested documents, please contact Ruby.

Paula Fata will be taking lead overseeing the Family Sentencing Alternative Pilot Program (FSAP). They will be planning an FSAP conference to be held in the future. At the end of this biennium the pilot will either end or be expanded statewide. Mark may be reaching out for data and/or volunteers to speak to legislation.

EDIS

Mark Patterson

Designated drug-related or person misdemeanor convictions are eligible for EDIS (need to a funded case). Judy created a list for SOON. If you have a misdemeanor case, make sure to investigate eligibility when reviewing.

Commutation cases are eligible from their original release date, their commutation time is not part of the calculation. The easiest way to calculate commutation PPS is to identify the court ordered PPS sentence length, cut that in half and subtract from the max date to calculate the EDIS eligible date. This may be modified. Recividz does not reflect correct dates for the Commuted Sentences but should be correct on the EDIS Review lists. If you see any errors on the EDIS Review lists, please let Denise know.

There was an EDIS Closure Form from the Parole Board sent to all Probation Officers in a recent email. Closing Certificate should match the date it was signed by Supervisor. Some counties are doing the closure at the Review Date (60 days prior to the effective date). To prevent this, FAUG recommended the following information on the form:

NOTICE OF DISCHARGE:

This above named defendant meets the earned discharge requirement and has been discharged from supervision on the cases identified above effective upon the date this document is signed by the Supervisor.

(Earned discharge only applies to the above identified case(s). Other active cases will remain on supervision)

******Do not send this form to the Board ahead of the effective Earned Discharge Eligible date (I.e. the actual case closure date)******

«PO_name», Parole Officer
«Responsible_Location»

Date

Supervisor

Date

Outgoing Compact cases are EDIS eligible. Concerns about the EDIS closure process regarding the time between closing to EDIS and relaying on the receiving state following the closure process timely. When the discharge paperwork is submitted to the receiving state, they are legally obligated to close the case at that time.

STTL

Corrina Brown

Sanction Given field needs to be entered before the SRF is sent for completion. Also send NOR completely filled out (all boxes checked). If client is unwilling or unable to sign, please make a note of this. If requesting to FAIL, enter that as code, do not use REVO; no custody units needed. Send anything STTL related to the mailbox: shorttermtransleave@doc.state.or.us.

New reports will be created for STTL and available in OMS soon.

Parole Board

Dylan Arthur

OACCD

Jamie Tynan

OACCD is working with a strategic planner to look at the future of Parole and Probation and identified the following goals:

Goal #1 Implementation of an Executive Director.

Goal #2 Psychological Safety.

Goal #3 Sustainable Funding was presented by Nate. The goal will lead to a sustainable funding option and will have strong recommendation and messaging to the 1145 workgroup.

Goal #4 Public Education was presented by Jodi. This goal will develop strategies to use social media as a messaging platform and other networking tools.

Goal #5 Collaborative approach with CJS Partners was presented by Malcolm. This goal will work towards communicating a desire for a collaborative relationship with CJS partners.

Goal #6 Collaborative approach with BH Partners was also presented by Malcolm. This goal will work towards understanding how funding works and how decision making is structured with different organization to help

Goal #7 Update Key Performance Measures was presented by Tanner. Tanner summarized the action steps to develop five key performance measures for CC services.

Goal #8 Case Management System was presented by Tanner and Malcolm. The goal is to partner with DOC to develop a new system.

DPSST is trying to forecast new officers to accommodate future academy classes.

DOC Update

Michelle Mooney

SOON recommended adding a new Person chrono code for Defense Attorney. Currently the only attorney code is for District Attorney. . . FAUG agreed that a new code would be beneficial. Agreed to submit recommendation to OACCD for the new code of ATT: Defense Attorney. Jamie will take this to OACCD.

Calendar Invite Fixed: OMS Fix was put into place few weeks ago. No one had additional issues, if any persist please contact Michelle.

Address Reports:

The 'County' field in the address module needs to reflect where the client is living, not where they are receiving supervision. Some zip codes cover more than one county, so it's important that when the address is entered that the county of residence is entered in the county field. The county field will be used in the future to filter out persons who are living in the county of supervision, but the zip code shows them living in a neighbor county.

Employment Module Reports:

Currently most PPOs reflect SSI/SSD as 101% in the employment module when/if the client is receiving the benefit. FAUG will create a standard to be adopted for consistency. Compact Out clients are included in the Employment Module Reports. PPOs can request this information in ICOTS for updated information (also for EDIS Review).

Chrono Entry Home Visits: With the implementation of updated contact standards and chrono coding there has been questions on the home visit field. In DOC400 the Last Completed HV updates on any completed home visit, regardless of who contact is made with. Discussion and agreement to propose that when programming is implemented that this field is updated only if the contact is with the client (person code is O). All other home visits completed with other persons will continue to update the Last Attempted HV field. Jamie will take this to OACCD for approval.

PSC Override:

The testing is nearing completion to remove the deletion of overrides with the exception of FAUG Super Users. This will go into effect on March 5th. FAUG Reps will be the only users who can delete the override if the override was created on the wrong person or in circumstances when creating a new/modifying the PSC is not feasible. Instructions will be emailed.

Treatment Module:

There is a Service Request 3137 to add the caseload field to the active treatment assignment report to assist FAUG with auditing these programs once a year. IT has reviewed the current form and space availability to add the new field. It appears that there is a shortage of approximately 4 spaces. IT would like to know FAUG's preference to create those extra spaces. Decided: shortening the length of the name field.

Please make sure to share information from Michelle to the office. FAUG Reps are the technology liaison and this is important.

SOON Update

Judy Bell

There is no longer an obligation to update OSP regarding DNA if felony turns into a misdemeanor.

The OSP CCH division requirements changed and we do not need to notify when an incoming compact case is completed. Please remember to have clients get finger prints if they do not have Oregon SID#s.

If someone is on PPS/BRD with a commuted sentence and the PPO receives an email from the parole board requesting a warrant (in regards to a revoke of their commutation), please move these clients to ABSC outcount as soon as possible.

When custody cycles are split or merged any case management documents in OMS will not follow the change (possibly not be attached to current cycle). If you notice this, please let Judy know so these documents can be moved.

SOON asked if we could populate all blank ethnicity with H if the race is H. FAUG recommended that the Ethnicity and Race fields not be auto-populated.

You cannot rely on the information regarding DNA collection found on a CCH record. There will be a new OSP forensics system to check on whether or not DNA has been collected that should go live around April 2024. Recommendation is to remove the option of LEDS as a collection location option in the CIS DNA data entry screen, and adding LOIS (acronym of new OSP forensics system) as a replacement collection location option.

There was an agreement years ago was the Sentencing Judge field could be modified in order to route the reports correctly. Multnomah County made agreements with community partners to use the field to reflect the current judge (i.e. if the Judge changes). OISC wants the Judge on the judgment. Suggestion for Multnomah's ease of report routing is to consider using the second line of the address for the PV judge's name as it is a mergeable field. In the previous SOON and FAUG meetings, both groups agreed to use the field as originally intended and find other ways to route reports properly.

DAY TWO: 9am-12pm

Chrono Entry/Contact Standards Training (F6) Michelle
Training covering the basics of chronos, chrono entry including the new codes, and the new contact standards data entry and reports.

Manual Revisions Group
Manual Committee met 2/21/2024 and will continue working on updating each section through completion. Once finalized, will be available statewide. The new PSC Override permissions was drafted and will be added to the manual.

Recommending everyone view FAUG Manual before next meeting to see if all information is helpful so we can do an annual review in May. It is accessed via the OACCD Website.

AIP clients who abscond, are arrested, and returned to institution before a sanction can be entered. If you have information that the AIP (abscond) client is arrested, please try to get the sanction done ASAP. They are working on a uniform process for AIP.

Roundtable Group

More information on LOIS (Oregon State Police Forensic Services Division LOIS) will be coming.

Any conversations about condensing meetings to one day? Due to travel and FAUG's robust agenda, this works for most counties.

Chronos/SRFs with several blank rows at the end of the entry? Possibly due to copy/paste or paging down without realizing? IT to look at the record to see what is happening.

OPS Manual will be updated to reflect Sentencing Judge cannot be modified.

Parole Board documents are uploaded in Parole Board Documents section of OMS (below the Document section).

DOC Web system is slow and text is not auto-wrapping (need to hit tab). Judy will find out about the ability to access this program in the event DOC400 is down/unavailable.

Can phone numbers be included in the HV report? If not, it is included in the spreadsheet we receive from Judy.

Next meeting May 15-16: Deschutes County
August 21-22: Lane County/backup Jackson County
November 13-14: Marion County